

# FOCUS

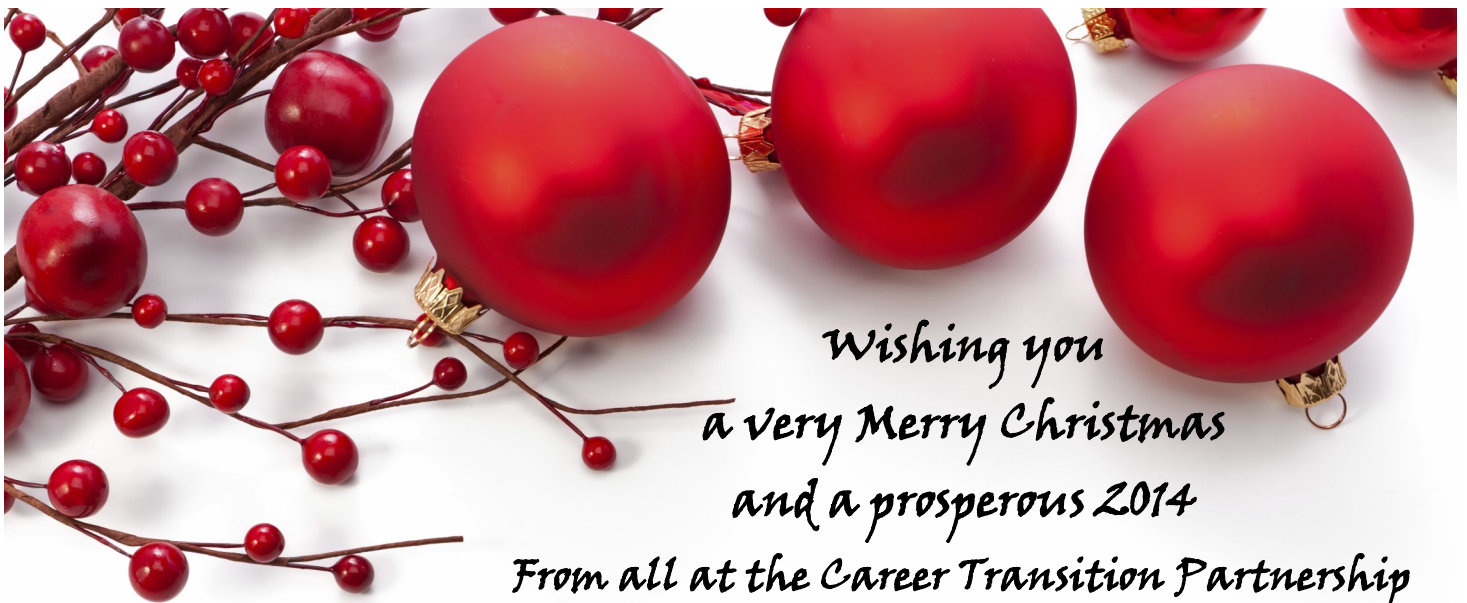
## on Resettlement

ISSUE 60 • December 2013

career  
**transition**  
partnership



The Ministry of Defence  
working with  
Right Management



*Wishing you  
a very Merry Christmas  
and a prosperous 2014*

*From all at the Career Transition Partnership*



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### Focus @ 4

The final four months prior to discharge are a key time in your resettlement - attend our new 1-day workshop to recap on how best to approach the job market.



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### CTP Training

Find out more about our Air Conditioning and First Responder courses, plus read important information on changes within the Maritime Security industry.



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### Job Finding

A snapshot of vacancies on **RightJob**, and details of new employment initiatives from TfL, Fujitsu & British Gas & many more! Plus, a Focus on Barclays special!



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### Success Story

Read about how ex-Corporal Gavin Nicholls built upon his existing telecoms experience and training qualifications to develop his new career as a Training Manager.



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### Focus on: X Forces

Read about how two former infantry soldiers went on to start their own charitable organisation on civvy street, with the help of X Forces.



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### Events

Check out these dates for your diary, including our employment fair programme for 2014 - get ahead and plan your resettlement, it's not too early to book your place!

# Focus @ 4 Workshop

**“It Only Matters When It Matters”  
And right now...it should matter to you!**

**The final four months prior to discharge are the time to really start thinking about your approach to the job market, and this workshop will provide a useful reminder of the support available to you and help ensure you’re fully prepared.**

**The new Focus @ 4 workshop will cover topics including:**

- What you really need to be doing right now
- How to approach the job market
- Targeting your CV or competency application
- You’ve got an interview – now what?
- Developing types of questions to ask at interview
- How to negotiate salary
- During and after interview
- How to deal with rejection
- Asking for feedback
- First 90 days in your new role

**The workshop will be run at various locations throughout 2014 and the dates for January and February are as follows:**

WORKSHOP DATE	HOST RRC
16th January 2014	RRC Plymouth
20th January 2014	RRC Herford
28th January 2014	RRC Tidworth
30th January 2014	RRC Portsmouth
14th February 2014	RRC Plymouth
21st February 2014	RRC Cottesmore
25th February 2014	RRC Tidworth
27th February 2014	RRC Portsmouth

**View all 2014 dates and locations at [ctp.org.uk/resettlement-courses](http://ctp.org.uk/resettlement-courses)**

**To book your place on any of the workshops, call our  
Central Booking Team on 0203 162 4410**

# FOCUS on: Job Finding

## Current Vacancies on RightJob

Here are just a few of the vacancies currently on our job site, RightJob, which can be accessed via the CTP website. There are currently thousands of live jobs on the site so login and search for those fitting your criteria.



RIGHTJOB ID	JOB TITLE	LOCATION	SALARY (Per Annum)	CLOSING DATE
N15278	Night Garage Fitter	Willenhall	£19,000 - £30,000	23/12/13
N16009	Signalling Systems Designers	Birmingham	£24,000	06/01/14
N15579	Store Manager Designate	Liverpool	£28,000	29/12/13
N14077	Control & Instrumentation Engineer	Glasgow/Perth	£30,000 - £50,000	05/01/14
N15752	Deputy Chief Engineer - Mission Systems	Bournemouth	£45,000-£55,000	03/01/14
N16396	Home Manager - Residential	Cheshire	£30,000	13/01/2014
N16484	Multi Skilled Engineer	London	£44,253 - £47,657	14/01/2014
N16482	Site Engineering Manager	Greater Manchester	£55,000 - £65,000	14/01/2014
N16557	Safety Management Engineer	Bristol	£29,551	15/01/2014
N16571	Lead Auditor	Chelmsford	£30,000 - £34,000	03/01/2014
N16587	Mechanical Workshop Fitter	Midlands - West	£20,000	17/01/2014
N16605	Gas Installations Engineer	North West	£25,000 - £28,000	17/01/2014
N16652	Train System Technician	London	£39,000 - £40,000	18/01/2014
N16668	Operations Team Leader	Yorkshire and the Humber	£28,000 - £31,000	18/01/2014
N16689	Mechanical Engineering Instructors	North West	£21,000 - £24,000	18/01/2014
N16741	PCV / HGV Engineer	Slough	£35,000 - £40,000	19/01/2014
N16762	Information Assurance Security Manager	Cambridgeshire	£55,000 - £65,000	19/01/2014
N16806	Recruitment Partner	Scotland	£24,999 - £35,001	20/01/2014
N16822	EMC Engineering Specialist	Milton Keynes	£34,000 - £41,300	31/01/2014

### RightJob—search for jobs

RightJob is our online job site allowing Service leavers registered with the CTP to search and apply for any of the thousands of live vacancies on the jobs database, uploaded by employers specifically seeking leavers of the Armed Forces. Login through our website [www.ctp.org.uk](http://www.ctp.org.uk)



# FOCUS on: Employment News

## DETAINEE CUSTODY OFFICER VACANCIES



Capita currently have vacancies for Detainee Custody Officers in Weymouth. The roles involve working as part of a team to ensure that the welfare and care of the detainees and any dependent children being escorted is maintained to a consistently high standard, ensuring their moral and legal rights are observed and the constant care of their property is undertaken.

**Join a team that likes to succeed.** You'll find that Capita is a company where you will be engaged and involved at all times. Every one of our employees is recognised for their contribution to our success and is rewarded accordingly for their performance.

Apply now via RightJob Job Reference **N15496**

## Successful Placements through the CTP

**Below is a sample of recent Service leaver placements made by the CTP Employment Team. These were all jobs that were posted on RightJob, so be sure to login and check for those currently available that meet your criteria.**

RANK	JOB TITLE	SALARY PA	INDUSTRY SECTOR
SGT	Assistant Team Leader	£21,000	Management
Cpl	Electronics & Instrumentation Maintenance Support	£38,000	Engineering
Cpl	Emergency Response Controller	£20,000	Emergency Services
SGT	Engineer Fitter (Rail)	£30,000	Engineering
SSGT	Events Manager	£32,000	Management
LCpl	Gas Engineer	£28,000	Engineering
SGT	LGV C + E	£25,000	Transport
AB	Mechanical Technician	£25,000	Engineering
PO	Offshore – Assistant Mechanic	£51,000	Engineering
BDR	Operations Manager	£21,000	Management
WO2	Procurement Manager	£32,000	Management
WO2	Production Supervisor	£25,000	Management
PTE	Residential Installation Technician	£20,000	Engineering
WO	Security Manager	£36,000	Security
SSGT	Seismic Technician	£24,000	Engineering
SSGT	Service Manager	£30,000	Management
SSGT	Youth Worker	£21,000	Welfare



# FOCUS on: Employment News

## VACANCIES WITH BMT DEFENCE SERVICES



BMT Defence Services is the leading independent centre of engineering design, support and technical services for defence customers in the UK.

From concept design to acquisition support, in-service design and technology management, we are known for our innovation, expertise and ability to tackle the most complex design and systems issues.

We have a strong track record in naval platform design for surface warships, submarines and auxiliaries, together with extensive acquisition support experience within both maritime and land domain projects.

Our success can be attributed to our dedicated and motivated people who have expertise in systems engineering, naval architecture, marine and combat system engineering and software development.

If you are interested in applying please visit RightJob using the references below.

Job ID	Job Title	Location	Salary	Closing Date
N15998	Marine HVAC System Design Engineers	South West	£30,000 - £45,000	20/02/2014
N15999	Submarine Engineering Design and Support – Senior Engineer/Engineer	Bath	£30,000 - £45,000	20/02/2014
N16000	Senior Marine Safety Engineers - Underwater Systems	Bath	£30,000 - £45,000	20/02/2014
N16001	Senior Combat Systems Engineer (Submarines)	South West	£30,000 - £45,000	20/02/2014
N16002	Surface Ship Design Engineer	Bath	£30,000 - £45,000	20/02/2014
N16003	Fire Prevention and Fire Fighting Systems Design Engineer	Bath	£30,000 - £40,000	20/02/2014
N16004	Chief Engineer/Chief Naval Architect – Ship Delivery	Bath	£50,000 - £70,000	20/02/2014

**For more information please contact Sarah Crawford on 0117 9276176 or at [scrawford@ctp.org.uk](mailto:scrawford@ctp.org.uk)**

# FOCUS on: Employment News

## TEAM LEADER VACANCIES WITH OLIVE GROUP



Olive Group is a global company headquartered in the Middle East. Through our principal offices in the United Arab Emirates, the United States and the United Kingdom and our fourteen regional offices we operate across five continents.

Specialists in serving the energy, national security and critical infrastructure sectors, it is our strong track record assuring our clients' success in the most challenging quarters of the Middle East, Africa and Asia that underpins our pioneering role shaping and sustaining security solutions worldwide.

Ultimately, our commitment is to prioritize local talent and local suppliers and to develop a profound understanding of the societal, legislative and operational situation 'on the ground'. This affords us and our clients a unique freedom of movement and enables us to create safe and secure environments in a discrete and sustainable manner.

Job ID	Job Title	Location	Closing Date
N16085	Tier 2 Medic / Deputy Team Leader	07/01/2014	Middle East
N16167	Close Protection Deputy Team Leader	10/01/2014	Middle East
N16169	Close Protection Team Leader	10/01/2014	Middle East

## WORK FOR JBT



Despite operating in some extremely remote locations, geography holds no bounds for JBT. They are a principle logistics company providing haulage to and from the Orkney and Shetland Islands, and throughout the UK either on their own fleet or via the Palletforce network, of which they are a shareholder member. Furthermore, JBT has the capability and resources to distribute throughout Scotland and in particular throughout the Highland and Grampian areas.

From main depots in Aberdeen and Inverness, they provide integrated haulage services to the central belt of Scotland and beyond. JBT has warehousing in Bathgate, East Kilbride, Aberdeen, Inverness, Orkney and Shetland and vacancies can be applied for through RightJob.

Job ID	Job Title	Location	Salary	Closing Date
N09448	C+E (LGV1) Driver	Inverness	£22,360	31/12/13
N13511	C+E (LGV1) Driver	Aberdeen	£22,360	31/12/13
N13524	C+E (LGV1) Driver	Shetland Islands	£22,360	31/12/13
N13528	C+E (LGV1) Driver	Orkney Islands	£22,360	31/12/13
N15117	C+E (LGV1) Driver	Bathgate, West Lothian, Scotland	£22,360	31/12/13

# FOCUS on: Employment News

## JAGUAR LAND ROVER IS RECRUITING

**DO YOU WANT A CAREER WITH A WORLD CLASS COMPANY?**



**Apply via RightJob to ensure your application is reviewed by people who understand your experience and qualifications.**

Jaguar Land Rover is looking for large numbers of talented, qualified, experienced, innovative technical specialists and engineers to join their workforce. They are looking for outstanding employees who are versatile and can problem-solve as well as demonstrate an understanding of working in a manufacturing environment.

Login to RightJob to view full details and apply for the following vacancies:

Job ID	Job Title	Location	Salary	Closing Date
N10039	Logistics Analyst	Midlands	Circa £35,000 + Benefits	28/02/14
N10050	International Logistics Analyst	Midlands with Overseas travel	£35,000 – £45,000 + Benefits	28/02/14
N10046	Control Engineer	Midlands	Circa £35,000 + Benefits	28/02/14
N13889	Skilled Trades - New Engine Plant	West Midlands	£28,000 - £34,500 + Benefits	31/12/13
N14165	Maintenance Technician	Solihull	£28,000 - £34,500 + Benefits	31/12/13
N10072	Engineer (All Disciplines)	Midlands	£35,000 + Benefits	28/02/14
N10073	Production Supervisor	Midlands	£35,000 + Benefits	28/02/14
N10069	Maintenance Supervisor	Midlands	£35,000 + Benefits	28/02/14
N10074	Manufacturing Operations and Engineering Manager	Midlands	Circa £50,000 + Benefits	28/02/14
N16928	Supply Chain Supervisor	Midlands with Overseas travel	£30,000 - £40,000	31/01/13
N16929	Lead Logistics Manager	Solihull	Negotiable	28/02/13
N16933	International Logistics Engineer	Midlands with Overseas travel	£30,000 - £40,000	28/02/13
N16935	Group International Logistics and Supply Chain Manager	Midlands with Overseas travel	Negotiable	28/02/13

# FOCUS on: Employment News

## NUCLEAR ENERGY ROLES WITH SELLAFIELD



Sellafield is one of the most complex and compact nuclear sites in the world, spanning the entire history of the UK's civil nuclear industry.

Under the ownership of Nuclear Management Partners, a consortium made up of URS Washington Group, Areva and AMEC, Sellafield Ltd is delivering nuclear decommissioning, waste management and commercial operations on behalf of our customer, the Nuclear Decommissioning Authority (NDA).

Job ID	Job Title	Location	Salary	Closing Date
N08776	Maintenance Support Team Member	Seascale, Cumbria	£34,141 - £46,361	31/12/2013
N08780	Control Systems Engineer (Programmable Electronic Systems)	Seascale, Cumbria	£38,709 - £46,361	31/12/2013
N08794	Mechanical Design Engineer	Seascale, Cumbria and Risley, Warrington	£34,141 - £70,677	31/12/2013
N08796	Electrical, Control & Instrument Design Engineer	Seascale, Cumbria and Risley, Warrington	£34,141 - £70,677	31/12/2013
N08797	Process / Chemical Design Engineer	Seascale, Cumbria and Risley, Warrington	£34,141 - £70,677	31/12/2013
N14033	Mechanical Maintenance Craftsperson	Seascale, Cumbria	£28,057 - £32,436	31/03/2014
N14121	Electrical and Instrumentation Craftsperson	Seascale, Cumbria	£28,057 - £32,436	31/03/2014
N15787	Senior Commissioning Opportunities	Seascale, Cumbria	£47,706 - £72,717	20/12/2013
N16572	Electrical, Instrumentation Mechanic or E&I Craftsperson	Seascale, Cumbria	£28,057 - £32,436	31/03/2014
N16575	Mechanical Maintenance Craftsperson	Seascale, Cumbria	£28,057 - £32,436	17/01/2014
N16576	Electrical Commissioning Team Leader	Seascale, Cumbria	£47,706 - £58,609	31/12/2013

**Visit RightJob today to find out more about these great opportunities!**



# FOCUS on: Employment News

## VACANCIES WITH RSA

**RSA's Engineering Inspection business has been making history for over 150 years** by delivering products and services that provide extra protection in an ever-changing world. They are working with the CTP to fill the following vacancies:



Job ID	Job Title	Location	Salary	Closing Date
N14498	Engineering Technician : LOLER/PUWER	Oxford	£25,000 + Car	31/12/2013
N15379	Engineer Inspection Surveyor : Mechanical/LOLER/PUWER	East Lothian	£33,000 + Car	31/12/2013
N15380	Engineer Inspection Surveyor : Pressure/Pneumatic	Luton	£33,000 + Car	31/12/2013
N15381	Engineer Inspection Surveyor : Pressure/Pneumatic	Northumberland	£33,000 + Car	31/12/2013
N15383	Engineering Technician : LOLER/PUWER	Birmingham / Solihull	£25,000	31/12/2013
N15778	Engineering Unit Manager	East Anglia / Norfolk / Suffolk / Cambridgeshire	up to £50,000 + Car	06/01/2014
N16089	Electrical Inspection Surveyor : LEV	Leicestershire	£33,000 + Car	06/01/2014
N16339	Lift/Crane Engineer Surveyor : LOLER/PUWER	Aberdeen / Inverness	£33,000 + Car	13/01/2014
N16342	Lift/Crane Engineer Surveyor : LOLER/PUWER	Romford / Essex	£33,000 + Car	13/01/2014
N16343	Lift/Crane Engineer Surveyor : LOLER/PUWER	Guildford	£33,000 + Car	13/01/2014
N16349	Lift/Crane Engineer Surveyor : LOLER/PUWER	Cumbria / Dumfries	£33,000 + Car	13/01/2014
N16352	Lift/Crane Engineer Surveyor : LOLER/PUWER	Aberystwyth	£33,000 + Car	13/01/2014
N16355	Pressure Engineer Surveyor : PSSR	Luton	£33,000 + Car	13/01/2014
N16357	Pressure Engineer Surveyor : PSSR	Cambridge	£33,000 + Car	13/01/2014
N16358	Pressure Engineer Surveyor : PSSR	Cumbria / Dumfries	£33,000 + Car	13/01/2014
N16359	Pressure Engineer Surveyor : PSSR	Northumberland / Newcastle	£33,000 + Car	13/01/2014
N16360	Pressure Engineer Surveyor : PSSR	Grimsby / Scunthorpe	£33,000 + Car	13/01/2014

# FOCUS on: Employment News

## OPPORTUNITIES WITH TRANSPORT FOR LONDON

TfL comprises of London Underground, London Rail, London Buses, River Services, Trams and DLR in addition to managing initiatives such as London’s Strategic Road Network, Barclays Cycle Hire Scheme and Congestion Charging.



Every day, more than 4 million passenger journeys are undertaken on our network, which is more than the entire National Rail network, with some lines delivering trains every 120 seconds, we serve some of the busiest stations in the world.

Transport for London has ring-fenced  
**100 TRAIN OPERATOR**  
 vacancies and they want you!

**Are you willing to work shifts?**

**Are you prepared to work from any location in and around London?**

The Train Operator role is safety critical and you will be required to:

- Sit for prolonged periods of time, primarily in a lone working environment.
- Read colour signals.
- Be able to climb from train to track, walk through tunnels and potentially guide customers.
- Undertake and pass a medical assessment.

Please note: Although you may be successful at interview and offered a role, you may not commence employment or start training immediately – there may be a delay to your start date until you are required (wait listing).

Salary: £48,133 (£23,385 during 14 week training).

Benefits include: Free tube and bus travel, discounted (75%) National Rail annual season tickets, company rewards scheme, including childcare benefits, discounts and cashback.

Applications for these rare opportunities are only available via RightJob reference: N15210.

**Please note: When you apply, you will be asked if you are a TfL employee, please tick the box marked AWR and then when asked the number please type in N/A or 123456.**

## ENGINEERS!

TfL is also looking for excellent engineers. Details of these opportunities are on RightJob now:

Job ID	Job Title	Location	Salary	Closing Date
N16278	Lead Station Engineer - Lifts & Escalators	London	Circa £50,000	24/12/2013
N16280	Systems Engineer	London	£45,000 - £65,000	24/12/2013

# FOCUS on: Employment News

## WORK FOR UK POWER NETWORKS

If you live in London, the East of England or the South East you are probably one of more than eight million customers to whom we distribute electricity.

We own and operate the network of underground cables and overhead power lines that bring the electricity to whom we distribute electricity.

Altogether, there are 170,000 kilometres of underground cables and overhead lines and more than 130,000 substations.

We have 5,500 employees located across the three regions, with principal offices in London, Bury St Edmonds, Potters Bar, Maidstone, Crawley and Ipswich.



**UK Power Networks, winners of the 'Utility of the Year' 2012 award, is currently recruiting across London, the South East and East of England - visit RightJob to apply today!**

Job ID	Job Title	Location	Salary	Closing Date
N10922	Distribution Planning Engineer	South of England	£30,681 - £53,126	31/12/2013
N10925	Linesperson	Crawley, Guildford, Hemel Hempstead, Enfield, Cambridge	£20,959 - £27,623	31/12/2013
N10926	Jointer	Essex, Guildford, Chatham	£22,546 - £30,211	31/12/2013
N10934	Field Engineer	Camberley, Hemel Hempstead, London	£37,327 - £54,126	31/12/2013
N10940	Craft Attendant - Jointer	Kent, London	£19,963 - £26,539	31/12/2013
N11643	Engineering Assistant	London	£21,745 - £30,211	31/12/2013
N11651	Fitter	London	£22,546 - £30,211	31/12/2013
N11657	Lead Field Engineer	London	£43,962 - £64,098	31/12/2013
N11660	Field Staff Supervisor	London	£30,681 - £44,329	31/12/2013
N11663	Jointer	London	£22,546 - £30,211	31/12/2013
N11665	Craft Attendant	London	£19,963 - £26,539	31/12/2013
N11666	Field Engineer - Maintenance	London	£37,327 - £54,126	31/12/2013
N11669	Fusing Hand	London	£22,546 - £30,211	31/12/2013
N11673	Field Engineer - Faults	London	£30,681 - £54,126	31/12/2013
N11750	Project Manager	South East	£37,327 - £54,126	31/12/2013
N11751	HSS/CDM Advisor	South East	£30,681 - £44,329	31/12/2013
N11752	Distribution Planning Engineer	London, South East	£30,681 - £54,126	31/12/2013
N11754	Electrical Design Engineer	London, South East	£30,000 - £44,000	31/12/2013
N11756	Intermediate / Senior Project Designer	London, South East	£30,681 - £54,126	31/12/2013
N11760	Project Engineer (HV Maintenance)	London, South East	£30,681 - £44,329	31/12/2013
N11762	Linesperson	South East	£20,959 - £27,623	31/12/2013

# FOCUS on: Employment News

## LGV DRIVER VACANCIES WITH WINCANTON



- **Do you have a Class 1/C+E Driving Licence?**
- **Are you available to start work by the end of December 2013?**
- **Do you want to work for a leading provider of supply chain solutions?**

Wincanton are recruiting 100 permanent LGV Drivers to work in customer locations in the following areas:

Business Area	Locations	
Construction	Portbury Theale Chippenham Basildon Cauldon Ashbourne	Dunbar Loughborough Poole Shireoaks Peterborough Cliffe
Containers	Felixstowe Alconbury Barking Wakefield Liverpool Newbury	
One Fleet	Midlands North of England South of England	

**To apply log into RightJob ASAP and use the reference N15369!**

**APPLICATIONS WILL ONLY BE ACCEPTED VIA RIGHTJOB – Please only make one application and indicate your preferred location on your CV.**

## TRAINEE DEPOT TRAIN DRIVERS WANTED



East Midlands Trains believe if you have the right behaviours and attributes they can do the rest and in 15 weeks have you fully trained to be part of their community working as a Depot Driver.

Based at one of their three Depots, this is your opportunity to fulfil your ambition to become **a train driver**, while making sure they realise their ambition to give a safe, punctual and reliable service, every time.

Following compliance and strict policy you'll be responsible for Depot driving, shunting, light maintenance and many other tasks.

In fact, there's a wide variety of duties including the preparation, marshalling and disposing of vehicles at your Depot; fitting and removing ETH shore supply, coupling and uncoupling and re-marshalling trains and traction units; servicing traction and rolling stock including re-fuelling, replenishing and draining water, oil, coolant and water as necessary; and reporting any irregularities, faults and movement problems.

You'll also be labelling, cleaning cab interiors and exteriors, particularly windscreens, and checking that the train environment is up to our market leading standards. This is an important role for which full training will be given.

**Apply now via RightJob reference: N17074 - the closing date for applications is 13<sup>th</sup> December 2013**

# FOCUS on: Employment News

## ENGINEERING ROLES WITH BRIGGS



Briggs Equipment UK Ltd is dedicated to giving the best service and support in the materials handling industry. As the UK distributor of Hyster and Yale [materials handling equipment](#), our products give outstanding quality, productivity and reliability to ensure maximum uptime for businesses.

Coupled with market leading products, Briggs' key strength is that of its skilful staff. With over 1400 employees, Briggs manages its national service and commercial operation from its headquarters in Cannock, Staffordshire, with depots across the country.

Briggs Equipment is recruiting **Field Service Engineers** across various locations in the UK. The successful candidates will work on Yale and Hyster business and customer owned equipment to maintain operational availability for Briggs Equipment customers.

Through maintenance and repair the Field Engineers will be expected to work cost effectively, and offer high standards of customer service whilst ensuring safe working practices at all times.

Those from the REME, Royal Engineers, RAF and Navy mechanics with transferrable skills will be considered.

Job ID	Job Title	Location	Salary	Closing Date
N07001	Field Engineer	South East	£22,000 - £25,000	31/12/2013
N07003	Field Engineer	Scotland - East	£22,000 - £25,000	31/12/2013
N07004	Field Engineer	Portsmouth	£22,000 - £25,000	31/12/2013
N07008	Field Engineer	Midlands	£22,000 - £25,000	31/12/2013
N07015	Field Engineer	Midlands	£22,000 - £25,000	31/12/2013
N07016	Field Engineer	North East	£22,000 - £25,000	31/12/2013
N07018	Field Engineer	North West	£22,000 - £25,000	31/12/2013



## Regional Employment Bulletins

For further updates on employment opportunities by region, remember to check our monthly Regional Employment Bulletins covering nine regions across the UK and also overseas.

[Click here to read the latest CTP Employment Bulletins](#)



## FOCUS on: Fujitsu

### CAREERS WITH FUJITSU

Fujitsu, as one of the largest IT, Telecommunications and Services companies in the world, works with many military organisations, intelligence communities and Government Departments to provide highly secure Information & Communications Systems Services.



### Defence Capabilities

Our comprehensive ICT-based solutions include a broad range of secure transformational systems and services enabling customers, from Defence, National Security, and other Government Agencies to realise objectives, reduce costs and increase effectiveness by exploiting advances in technology.

As a result of our work with the Ministries of Defence, and a wide spread of cross government agencies, we have an excellent insight into the challenges that surround the 'joining up' of information, often across many agencies, in order to respond effectively to any large scale crisis – whether prompted by military action, natural disaster or terrorist action.

Working with best of breed industry partners, Fujitsu has brought together a comprehensive range of systems and services that can contribute significantly in helping to meet these challenges; providing rapid access to a common operating picture and new secure ways to get data, intelligence, orders and information to the places and people that need it most.

Our areas of expertise include Command, Control, Communications and Computing systems (C4I), integrated platforms, Situational Awareness, Mobility, Information Management and Exploitation and Decision Support systems, together with a range of low-energy hardware designed for the environment in which it needs to operate.

### Defence Contractors

We have a long successful track record of working in partnership with the major Defence Contractors, and with the providers of technology for next-generation services, computer servers and networks. We design, build and operate IT systems and services for customers in all areas of our market place. Our core strengths are in IT infrastructure management / outsourcing and strategic and operational applications integration and deployment, with a strong emphasis on Security at all levels.

### Fujitsu working with the CTP

We are currently recruiting Service leavers for roles within our Defence business in areas such as Project/Programme Management, Desktop Support, Architecture, Integration, and Testing. All our roles require either SC or DV (role dependant) which, along with military experience of ICT, makes Service leavers a good match for Fujitsu.

**We have a number of roles advertised with the CTP –  
to apply, log onto Right Job and search 'Fujitsu'.**

# FOCUS on: Employment News

## POSITIONS WITH BRITISH GAS

British Gas are part of the Centrica Group and believe our employees are one of our most valuable resources. For this reason, we aim to attract the best and brightest, and to retain them by providing a positive working environment.



In addition to our contact centre colleagues, we directly employ around 9,000 engineers who carry out our servicing and breakdown calls for over 12 million British Gas customers.

British Gas provides energy and services to residential and business customers throughout Great Britain. We are committed to providing the highest quality workmanship backed up by expert care.

We're investing in supplying our customers with renewable energy, with a range micro-generation technologies, including futuristic cell powered household boilers.

**Visit RightJob now to apply for the following vacancies and find your next career:**

Job ID	Job Title	Location	Salary	Closing Date
N09582	Contractor Installation Gas Engineer	Berkshire, Surrey and SW London	Competitive	29/12/2013
N07739	Qualified Electrician	Nationwide	Paid on a price per job basis	30/12/2013
N09592	Commercial Gas Technician South East	East/South	£31,000 - £36,000	30/12/2013
N11683	Installation Manager-Newcastle	North East	£32000 - £35,000	30/12/2013
N11684	Whole House Assessors in Newcastle	North East	£25,000 - £30,000	30/12/2013
N12011	Technical Gas Installation Engineer	Midlands	£28,805 - £30,805	30/12/2013
N12014	Technical Gas Engineer National Vacancy	Nationwide	£28,805 - £30,805	30/12/2013
N12015	Gas Installation Support Engineer	London	£28,805 - £30,805	30/12/2013
N12690	Technical Gas Installation Engineer	Multiple regions	£28,805 - £30,805	30/12/2013
N15920	PH Jones Qualified Electrician	Swindon	Competitive	30/12/2013
N16644	Central Heating Installation Engineer	Swindon	OTE £40,000	30/12/2013
N16646	PH Jones Central Heating Installation Engineer	Swindon	Paid on a price per job basis	30/12/2013
N16647	Qualified Electrician	Swindon	Circa £24,000	30/12/2013
N13653	Apprentice Smart Energy Expert	Nationwide	£13,750 - £20,600	31/12/2013
N15475	Contractor Central Heating Installation Engineer	Swindon	Paid on a price per job basis.	31/12/2013
N15747	White Goods Appliance Engineer	Scotland	£23,000 - £27,656	31/12/2013
N15748	White Goods Appliance Engineer	London	£27,656	31/12/2013
N15749	White Goods Appliance Engineer	Watford	£27,656	31/12/2013
N16468	Qualified Electrician	Watford	£28,825	31/12/2013
N15471	BMSI Controls Engineer	London	£35,000 - £42,000	03/01/2014
N16327	Customer Service Advisor	Greater Manchester	£17,304 rising to £18,234	30/03/2014
N16224	Customer Service Advisor	Leeds	£17,304 rising to £18,234	31/03/2014

# FOCUS on: Employment News

## SALES & INSTALLATION ROLES WITH PENICUIK



Installing new home improvements can seem like a daunting task, but not when Penicuik are the choice of provider. Whether it's double glazing, doors, roofline or a conservatory, it's our job to ensure dreams become reality.

Penicuik are currently engaged with the CTP to promote the following vacancies to Service leavers:

Job ID	Job Title	Location	Closing Date
N14838	Field Installation Manager	Scotland - North, Aberdeen	15/12/2013
N14841	Field Installation Manager	Scotland - West, Motherwell, North Lanarkshire	15/12/2013
N14850	Sales Representative (SELF EMPLOYED)	Scotland - West, Motherwell, North Lanarkshire	15/12/2013
N14851	Sales Representative (SELF EMPLOYED)	Scotland - East, Dundee	15/12/2013
N14853	Sales Representative (SELF EMPLOYED)	Scotland - North, Aberdeenshire	15/12/2013
N14854	Sales Representative (SELF EMPLOYED)	Scotland - West, Paisley, Renfrewshire	15/12/2013
N14855	Sales Representative (SELF EMPLOYED)	Scotland - East, Edinburgh	15/12/2013
N14856	Sales Representative (SELF EMPLOYED)	Scotland - West, Grangemouth, Falkirk	15/12/2013

## RightJob—search for jobs

RightJob is our online job site allowing Service leavers registered with the CTP to search and apply for any of the thousands of live vacancies on the jobs database, uploaded by employers specifically seeking leavers of the Armed Forces. Login through our website [www.ctp.org.uk](http://www.ctp.org.uk)



## FOCUS on: Troops to Teachers

**troops to  
teachers**  
Initial Teacher Training

TAKE  
IT  
WITH  
YOU

### The application process for the September 2014 programme is now open!

**Pupils deserve exceptional teachers. That's why the Troops to Teachers non-graduate programme is targeting outstanding Service leavers like you to train as teachers of the future.**

#### How the programme works

The Troops to Teachers non-graduate programme is specifically designed to build on the skills non-graduate Service leavers already have. The Programme is school based, there are no fees and you'll be paid a salary of £11,200 as an unqualified teacher during both years of training. Newly qualified Teacher (NQT) year is your first teaching year beyond the Troops to Teachers 2 year programme. Your salary will increase to a qualified teacher salary in your NQT year. In England and Wales the current salary starts from £21,588 and in inner London it's £27,000.

This programme takes you into a real role within a school. Personalised training and development, specially tailored for Service leavers, draws upon and develops the valuable skills and expertise you already have for teaching in schools.

#### Am I eligible?

The Troops to Teachers non-graduate programme is currently open to non-graduates. If you already have a degree, find out more about teacher training options for graduates.

The programme is open to Service leavers in the 2 years before discharge and in the 2 years after discharge from the Armed Forces. If that doesn't apply to you, find out about other teacher training routes.

#### The application process

If you're eager to start training, it's time to get your application in for the Troops to Teachers non-graduate programme starting in September 2014. The application process is now open and the deadline is 11 April 2014.

**For full details, visit [troopstoteachers.ctp.org.uk](http://troopstoteachers.ctp.org.uk)  
or contact the Troops to Teachers helpline  
on 0207 469 6765**

# FOCUS on: Careers with Barclays

4 page special!

## BARCLAYS BUSINESS MANAGER WORK PLACEMENT PROGRAMME

In October 2013, a Barclays Business Manager Work Placement programme was developed for Service leavers interested in a career within UK Retail and Business Banking (UKRBB).

The aim of the work placement programme was to introduce candidates to Barclays and the financial services industry. Benefits to Barclays include recognising military talent with a view to possible employment and through a project, identify potential improvements within business banking.

Barclays worked with the CTP to identify and attract suitable candidates to the programme and in November 18 candidates started the Business Manager work placements across branches within the London Region of UKRBB.

The Head of Business Banking, London said:

"The military work placements were a great success all around. The candidates got a real understanding on what the job of a business manager is like and how they support their clients and also were able to see a broad range of SMEs and how hard our customers work to help their businesses survive and thrive."

"The feedback from customers was excellent as well and they congratulated us on supporting our servicemen and women in such a great way".

The candidate's experience of the work placement programme was positive and insightful, reflecting on the high level of administration and support throughout the placement.



Confidence in gaining worthwhile employment outside of the military has been boosted, with candidates reinforcing concepts learned previously and developing different approaches to business ensuring the best use of limited resettlement time.

Here's some feedback from the candidates:

"Thanks for organising this placement and boosting my commercial experience. It has done wonders for my confidence moving forward and I felt very well looked after by the BBMs."

"Barclays gave us financial training to understand the issues, risks and opportunities involved in lending and working with businesses – invaluable to anyone entering the world of business from the Armed Forces."

"Barclays is built upon great teams with a great culture, at times reminding me very much of the Army. I met people that passionately believe in Barclays; from those with only a few years' experience, through to those who had invested 25 years and more of their working lives in Barclays."

"The Military Work Placement did not disappoint and I felt it was resettlement time spent well, where I gained knowledge about a very interesting sector. I feel my improved knowledge of the organisation, along with the workshops provided on the selection process, have put me in a much better position to look at roles both within Barclays or to take with me to other sectors."

This is one of many work placement schemes Barclays have run for Service leavers over the past few months, and more are set to be announced in the coming year.

**See the next page for details about applying for a job with Barclays, and an eye on Focus and RightJob for announcements about future work placement schemes!**



# FOCUS on: Careers with Barclays



## I'd like to work for Barclays, what next?

Some application processes may differ slightly but typically they will follow the below simple steps:

### Application

While the application process will vary slightly depending on the role you're applying for, there are some constants. Applications for our vacancies are typically made online (and may include an online application form).

On the application form we ask for information like your contact details, education and work experience. You will be required to upload a CV, so it's a good idea to have this ready. For tips on what we like to see in a CV, please e-mail Charlene Brookes on [cbrookes@ctp.org.uk](mailto:cbrookes@ctp.org.uk)

### Assessment

If your application is successful you may be invited to complete a number of online assessments or take part in a telephone interview.

Our **online assessments** are carefully designed to measure the skills and capabilities necessary to be successful in our roles – they will also provide you with some insight into what our roles entail. The assessments typically take around 60 minutes and you'll always have the opportunity to practice first. At interview we may ask you to re-sit these assessments as part of our verification processes.

Our **telephone interviews** are designed to give us the opportunity to gain a greater understanding of your experience and technical skills. It also gives you the chance to ask us questions. They typically last around 30 minutes.

### Interview

If you are successful at telephone interview or online assessment, we'll invite you to attend a **face to face interview**.

We want you to be free to choose an interview time that suits you, so we'll provide some options and ask you to select your preferred one online.

At interview we're keen to explore your motivation for the role, your fit with our values and the key skills and behaviours (competencies) required in role.

You can provide this evidence of core competencies by quoting examples of when, why and how you have demonstrated these skills in the past.

This allows our interviewers to assess whether you have the potential to apply these skills to a role with us.

For some roles we may also ask you to participate in additional assessments e.g. role plays, case studies and presentations. We'll only assess skills relevant to the role and will provide a full brief beforehand which will let you know what's going to happen.

To allow us to progress your application quickly it's critical that you bring supporting documentation like your passport, which verifies your right to work in the UK, and driving licences or bank statements may also be required to verify your current address to your interview.

### Outcome

Following your interview we'll be in touch to advise you of the outcome.

If you've been successful at interview we'll ask for some additional information so that you can complete our People Screening process.

**There are a number of live Barclays jobs on Right Job! To apply, simply log in and search 'Barclays' - plus, see the following two pages for more opportunities**

# FOCUS on: Careers with Barclays

## ASSISTANT BRANCH MANAGER CIVILIAN WORK ATTACHMENTS WITH BARCLAYS



Barclays are offering Assistant Branch Manager work placement opportunities in the following locations:

- Swindon - Regent St, Swindon
- Bristol - Broadmead
- Cardiff - City of Cardiff
- Cornwall - Saltash or Torpoint
- Devon - Torquay
- Wiltshire - Salisbury
- Dorset - Bournemouth
- Dorset - Lymington
- Gloucester & Worcester - Gloucester Southgate Street
- Somerset - Yeovil
- Dorset - Dorchester
- Dorset - Weymouth
- South Wales Valleys & Herefordshire - Commercial St Newport
- Swansea - Morrision Enterprise Park
- Swansea - City of Swansea

The purpose of the Barclays Assistant Branch Manager role is to manage the delivery of effective, efficient and compliant customer solutions and service, working collaboratively with branch team colleagues in order to maximise customer satisfaction and overall branch performance

This initial 2 week placement opportunity within the South West region of the Barclays Retail Business Banking sector will provide an excellent opportunity to experience a regional branch leadership role within the financial services sector. There may be the potential to extend this placement.

Whilst on the placement you will perform the role of an assistant manager where you will work alongside the branch team with the aim of delivering an excellent customer experience, through the robust application of process using clear and concise leadership in a cohesive and focussed working environment.

As an assistant manager you will support the branch manager leading teams of up to 60 colleagues.

The placement offers a great opportunity to applicants who are keen to explore and learn about the financial services industry in a leadership role. Your ability to lead teams, manage multiple projects, influence stakeholders, and motivate teams will ensure you get the most from this placement opportunity.

- There are 14 placement opportunities available; Service leavers will be selected from an application process
- Service Leavers **must still be serving** in the military for the duration of the placement
- Whilst there are employment prospects within Barclays, there is no guarantee of employment at the end of the work placement
- All placements will be based in one of the above locations in the South West

The closing date for applications to these work placements is 9<sup>th</sup> December.

**To find out more & to apply for this fantastic opportunity, see RightJob reference N14524**

# FOCUS on: Careers with Barclays



## Experience in Audit, Risk and Governance?

### The Barclays Degree Programme in our Internal Audit team could be the next step in your career...

Barclays Internal Audit (BIA) is an independent control function which supports the business by assessing how effectively risks are being controlled and managed. It is a regulatory requirement for all banks to have an independent audit function and contributes to good corporate governance.

During your time in the Audit Team, this programme offers a fast track into a Barclays Leadership role coupled with a fully sponsored degree. The Programme has been developed with the Lord Ashcroft International Business School at Anglia Ruskin University.

You will gain a university education without incurring debt, focusing your first 12 months in our Canary Wharf Head Office, whilst the 2<sup>nd</sup> and 3<sup>rd</sup> year will form structured work placements in various roles that will provide you with skills, experience and insight.

On this programme you'll complete a three-year BA (Hons) in Management and Leadership. You'll be work-based in our Barclays Head-Office for the first 12 months of the programme.

You are employed by Barclays from Day One, but there will be study blocks to attend at the Business School – three two-week blocks in your first year, and two two-week blocks in your second and third years.

Not only do we fully fund your degree, you will be eligible for all Barclays benefits and we will pay you a basic salary from the start (plus Large Town Allowance for working in London).

You might not have considered a new career in Financial Services. If you have experience in Audit, Risk and Governance, your transferable skills will truly lend themselves to our organisation. Coupled with this, we will help develop your leadership skills throughout the programme and as you start to explore your career pathway with Barclays.

We don't look for the 'finished article', we are interested in potential.

- This programme is open to all Service leavers who have had audit, risk and governance experience, which we will be looking for in your CV
- **Closing date is 2<sup>nd</sup> January 2014**
- Assessments will take place in April/May 2014
- Start date is mid September 2014
- Basic salary + territorial allowance, benefits and fully-funded degree

**For more information and to apply, see Right Job number N17095**

# FOCUS on: Business Start Up via X Forces

Two former Infantry soldiers from Scotland realise their entrepreneurial dreams with a little help from X-Forces, a new social enterprise which helps Service leavers and their families start-up in business.



Michael Waugh is 33 years old and originally from Dumfries, he's a veteran of the King's

Own Scottish Borderers (KOSB) and now lives in Merchant City, Glasgow City Centre where he is Operations Director and Co-Founder of Zero Alpha Mobile Ltd.

In 1996, at just sixteen years old, Michael joined the infantry. He was naturally drawn to the KOSB having served in their Cadet force and because he wanted to follow in the footsteps of his grandfather, John Waugh, who served in the Battalion during World War 2.

Michael left the army in 2004 as a Private after serving in Canada, Kenya, Cyprus, Jordan, the Falklands and Northern Ireland. It was a decision he went on to regret.

"I was practically a child when I signed up, so when I left I had no idea how to survive in civvy street, all I knew is that I wanted a bit more freedom, but I didn't have a solid plan, I spent some time doing airport security at Stansted Airport but the novelty soon wore off.

After a few months I realised I'd probably made a mistake as it was tough translating my soldiering experience into skills recognisable by a civilian employer."

However, Michael did eventually find job satisfaction in the telecoms, fixed line and mobile communications sector and began working as a consultant. This is where he found his military skills and experience invaluable.

"From a young age, the Army had taught me how to 'brief' and developed my confidence and ability to communicate with both my peers and seniors way beyond my years. Pretty soon, I was in Central London delivering presentations at senior management, Director and board level and earning £70,000 a year - not bad for a 25 year old infanteer".

At this point Michael moved back to Scotland for family reasons, and started to reevaluate his future. He began to seriously consider his lifelong ambition of running his own business.

"Sometimes things happen that make you reassess your life. I realised that I had enough knowledge and experience to go it alone and nothing to lose by trying."

"My lifelong friend from the KOSB, Craig (pictured) had also worked in business to business sales after leaving the Army and I thought that as a team we could set up a successful business as well as help Service personnel who had fallen on hard times".



Craig and Michael came up with their business concept to establish a charitable foundation exclusively supporting UK military charities and fully funded by the sale of individual mobile phone contracts. The concept became reality when they formed Zero Alpha Mobile Limited.

But, as with any business, it's been a tough slog to get Zero Alpha Mobile off the ground.

"With our business, the challenges come thick and fast. But, the ways in which you overcome challenges such as these define how you operate as a business. You have to be shrewd and pretty ruthless to hit the figures you need to survive. The old adage "short term pain, long term gain" definitely applies to setting up in business and coming from a military background, it 100% prepares you for the challenge".

Both Michael and Craig share the same enthusiasm in encouraging ex-forces personnel to realise their entrepreneurial potential.

"If you've got an idea, go for it! X-Forces has been invaluable in helping us realise our potential and from day one, their experts immersed themselves in our business and got to the bottom of every operation, process and detail. The team constructively looked at our business plan and pointed out areas needing development. They also provided us with all important start-up funding which has been absolutely pivotal in getting us to where we needed to be in as short a timeframe as possible. I would recommend anyone leaving the military and looking to set up their own business to get involved with X-Forces."

X-Forces provides dedicated business mentors, business planning support, capital investment and growth strategy advice to Service leavers, reservists, military spouses/partners and their families wishing to start-up their own business.



**For more information about X-Forces, visit:**

[www.X-Forces.com](http://www.X-Forces.com)

[www.facebook.com/XForces](https://www.facebook.com/XForces)

[@OfficialXforces](https://twitter.com/OfficialXforces)



# FOCUS on: Training News - Hot Courses

## Air Conditioning & Refrigeration Technology

CTP, in conjunction with Business Edge Ltd, Waterlooville, offers Service leavers an intensive 13 day Air Conditioning & Refrigeration Technology course which provides the necessary civilian qualifications for those looking to become an Installation or Service Engineer, or to enhance their existing skills in a related trade such as Electrical, Building Services or Automotive Engineering.



The course includes Installation, Commissioning & Service Engineering; CSkills Pipework and Brazing and F Gas, along with C&G Mobile Air Conditioning Systems, Hydrocarbons and 17<sup>th</sup> Edition Wiring Regulations.

Ideally attendees should have some basic engineering knowledge although this is not essential. The course is a mix of practical and theory work but it would be beneficial for attendees to consider a work attachment following the course to put their knowledge into practice. CTP have a number of contacts and regularly have Service Engineer positions advertised on RightJob. All course attendees are given a list of direct contacts within Facilities Management companies or other Engineering organisations, to whom they can submit their CV.

**Next date: 03 March 2014 in Waterlooville**

## First Responder

This intensive 5 day First Aid course will train attendees to deal with rapid assessment, stabilisation and transfer of trauma victims and those suffering a medical emergency.

The course is made up of theory and practical sessions covering the IHCD Managed First Person on Scene requirements, and also including extended skills such as Cannulation, advanced trauma, common medical conditions and extremes of temperature. Candidates who pass the assessments will receive 2 recognised civilian qualifications - First Person On the Scene (Intermediate) and Level 3 First Aid at Work, which are valid for 3 years.

Service leavers seeking to enter the Maritime Security industry and those looking for Close Protection roles will normally require a First Aid qualification such as First Person on Scene, however this course is also suitable for anyone willing to take on company nominated First Aider responsibilities and those seeking to train as an Ambulance technician or Paramedic.

First Aid training not only enhances a CV but will provide individuals with a very useful life skill.



**Next date: 10 March 2014 at RRC Portsmouth**

## Training Course Booking & Information Centre

To find out more information about any of our courses, or if you wish to book or pay for a CTP Training Course, please contact our Course Booking & Information Centre (CBIC).

**Civilian:** 02894 456 200

**Military:** 9491 56200

**Email:** [coursebookings@ctp.org.uk](mailto:coursebookings@ctp.org.uk)

**Opening Hours 0800 - 1800**

**PLEASE NOTE:** All CTP registrations and applications for resettlement activities, including workshops, training courses (CTP or otherwise) and work attachments, should now be made solely via **JPA**, and not on paper MOD Forms. Please ensure you read the JPA Resettlement Guides via the JPA Portal, or ask your Service Resettlement Advisor for further assistance.

Before submitting your CTP workshop or course application via JPA, you must first ring to check availability and obtain a provisional place. After allocation of a provisional place, you must secure this by submitting an appropriate Absence Request on JPA.

**TRAINING COURSE BOOKINGS** Please note that in order to confirm a course booking for contract funded training, it is essential that you complete the appropriate JPA work flow as soon as possible. If this is not done within 28 days, the booking will be cancelled in accordance with JSP 534 (paragraph 0409).



# FOCUS on: Maritime Security Training



At present all those seeking to work as Armed Guards or carrying out ship protection duties are required to hold a Seaman's Discharge Book which is a full record of a Seaman's career, experience and qualifications, along with a Seaman's Card which enables the individual to land at foreign ports without needing to apply for a visa.

Recently the issuing body, the Maritime & Coastguard Agency (MCA), suspended applications and renewals of these documents to security staff, due to the definition of a Seafarer.

We can advise that the MCA have now reinstated the issuing of Discharge Books and Seaman's cards for the time being, while the matter is considered by their legal team. Any further changes to this will be advised in future updates.

<https://www.gov.uk/get-seamans-discharge-book-or-british-seamans-card>

The STCW rules set the standards for the competence of seafarers, and from 01 January 2014 the Manila amendments (2010) will bring about changes in maritime security training which are detailed here: [http://www.dft.gov.uk/mca/ship\\_security\\_min\\_online\\_ver\\_20-12-12.pdf](http://www.dft.gov.uk/mca/ship_security_min_online_ver_20-12-12.pdf)

All seafarers employed in any capacity on a vessel must attend security training relevant for their role.

The MCA Ship Security Officer (SSO) qualification is only required by the designated Ship Security Officer on board a vessel.

Crew will attend Proficiency in Security Awareness training, and those who will undertake specific security duties such as armed guards, will need to have the Proficiency in Designated Security Duties training.

The SSO qualification still exists, however this can only be obtained by attending an SSO course, and having a minimum of 12 months recent seagoing experience. The MCA will determine this on a case by case basis.

## Information for Royal Navy Personnel – STCW 95

Most Maritime Security employers as well as Merchant Navy organisations will require individuals to have STCW 95 maritime safety training in any seagoing role. This course can be undertaken with a number of CTP Preferred Suppliers and normally takes up to 5 days to complete. RN personnel, who have completed their ISSC or BSSC courses since 2000 at MWS Phoenix on Whale Island Portsmouth, are entitled to apply for their civilian STCW 95 certificates prior to leaving the Services.

Those wishing to obtain their certificates should in the first instance email Martin Peet at [mws-cbrndc-rfa-t1@mod.uk](mailto:mws-cbrndc-rfa-t1@mod.uk) who will then reply with a short proforma which must be completed. Certificates are normally issued within 2 weeks. Service leavers may need to attend a half day Personal Safety and Social Responsibility module and also the Elementary First Aid training to complete all modules of their STCW 95, however staff at MWS Phoenix will provide guidance on this.

Please note - as part of the Manila Amendments to the STCW convention, most STCW 95 modules will have to be renewed every 5 years from 2017.

**Further advice and information on training relevant for the sector can be found in the Industry Sector guides on the CTP website.**  
<https://www.ctp.org.uk/industry-guides>

# Success Story of Gavin Nicholls

Read about how ex-Corporal Gavin Nicholls built upon his existing telecoms experience and interest in training to develop his new career on Civvy Street.

Corporal Gavin Nicholls served for 13 years as a Communication Systems Operator in the Army, gaining an NVQ Level 3 qualification in Management Principles and a PTLLS (Preparing to Teach in the Lifelong Learning sector) Level 4 qualification during his service. Gavin says he particularly enjoyed the chances military life offered him for personal development, along with the experience of serving alongside many different soldiers.

Gavin says the skills most useful to him in civilian life are his telecoms and management experience, along with soft skills such as discipline and commitment.

*"It's not scary out here, just don't under-sell the basic skills you have, such as being able to stand up and talk in front of a group of people. These are the skills employers value highly."*

As part of his resettlement, Gavin attended a Career Transition Workshop (CTW) at RRC Catterick and says, "The CTW gave me an insight into what to expect in the future and helped me not only write a CV but also to apply for and successfully get my job."

During the workshop, Gavin discussed his future aspirations with his Career Consultant to establish what would be the best use of his Graduated Resettlement Time and IRTC grant. He says, "Take full advantage of the time you have with the advisors at CTW as they really are there to help you."

Wishing to build on his existing skills and experience, Gavin aimed to pursue a career in telecoms and therefore decided to undertake a vocational training course in this field. He completed a 7 week BTEC course covering fibre optics, which provided him with the relevant qualifications needed for the sector.



Gavin advises other Service leavers, "Take full advantage of all the funding that is available to you, as there are lots of courses which can aid your employability."

Now ready to start applying for job vacancies, Gavin used the job searching techniques learnt during his CTW and found his current position advertised on RightJob; he applied for the role and has now been in the post for almost a year.

Gavin works as Training Manager for Linbrooke Services Limited, a company providing engineering solutions for Telecommunications, Power & Electrical and Security projects. His responsibilities include the writing of new courses for accreditation, course administration and teaching various telecoms subjects.

Gavin says he faced no obstacles when transitioning from the military into his civilian role; "both the company and the MOD were very helpful and made it all a smooth process." Gavin's final words of advice for other Service leavers are, "it's not scary out here, just don't under-sell the basic skills you have, such as being able to stand up and talk in front of a group of people. These are the skills employers value highly."

**To view training courses from MoD accredited preferred suppliers, which could supplement a telecoms career, visit [www.ctp.org.uk/resettlement-courses](http://www.ctp.org.uk/resettlement-courses)**

## CTP EMPLOYMENT FAIRS 2014

**Whether you're still considering your options or ready for the civilian job market, don't miss out on this fantastic networking opportunity where you might just find your next job!**

**Book your place today on 0203 162 4410**

Location	Date
<b>SOUTH CENTRAL</b> Madejski Stadium, Reading	13 February 2014
<b>NORTH EAST</b> York Racecourse, York	7 March 2014
<b>SOUTH WEST</b> China Fleet Country Club, Saltash	27 March 2014
<b>EAST MIDLANDS</b> Peterborough Arena, Peterborough	10 April 2014
<b>SCOTLAND</b> Dewars Centre, Perth	14 May 2014
<b>SOUTH WEST</b> University of the West of England, Bristol	18 June 2014
<b>EASTERN</b> Newmarket Racecourses, Newmarket	24 July 2014
<b>SOUTH COAST</b> St Mary's Stadium, Southampton	11 September 2014
<b>NORTH WEST</b> DW Stadium, Wigan	30 October 2014
<b>WEST MIDLANDS</b> The International Centre, Telford	18 November 2014

**Each Employment Fair will have up to 70 national and local companies in attendance who will be offering a wide range of employment opportunities for leavers of the Armed Forces.**

**Check the events calendar on the CTP website for the most up to date information on which companies are exhibiting.**

**Simply call 0203 162 4410 to book your place now!**

# FOCUS on: Events

Service leavers are invited to a



**amazon** united kingdom

## Company Presentation

Amazon strives to be Earth's most customer-centric company. There is a wealth of opportunity for those looking for a role at Amazon in areas including operations, supply chain, logistics, health & safety, IT, transport, engineering, HR and customer service.

**Presentations are taking place at 10:00 – 12:00 or 13:00 - 15:00 at the following venues:**

HOST RRC	DATE	BOOKING CONTACT
<b>RRC Northolt</b>	Thursday 16 <sup>th</sup> January 2014	Catherine Cunningham <b><u>ccunningham@ctp.org.uk</u></b>
<b>RRC Tidworth</b>	Thursday 30 <sup>th</sup> January 2014	Lol Wilde <b><u>lwilde@ctp.org.uk</u></b>
<b>RRC Cottesmore</b>	Thursday 6 <sup>th</sup> February 2014	Alison Clare <b><u>aclare@ctp.org.uk</u></b>
<b>RRC Rosyth</b>	Thursday 20 <sup>th</sup> February 2014	Admin team <b><u>rrcrosyth@ctp.org.uk</u></b>
<b>RRC Catterick</b>	Thursday 3 <sup>rd</sup> April 2014	Steve Strefford <b><u>sstrefford@ctp.org.uk</u></b>

This is an opportunity to network with members of the Amazon Operations and Customer Services Recruitment Team, plus Hiring Managers and Amazon Warriors (ex-military Amazon employees).

There will also be a 45 minute presentation which covers the background of Amazon and where Amazon is going in the future, as well as how to approach Amazon recruitment and the recruitment process. There are many tips, examples and plenty of advice which is all useful to all potential candidates.

**To book your place call 0203 162 4410  
or alternatively use the relevant email address listed above**

## FOCUS on: Events

# Deloitte.

Are you considering a career in professional services?

## 'Insight into Professional Services' by Deloitte

Thursday 30th January 2014

As one of the Big Four professional services firms, with a diverse workforce of over 13,000 in the UK alone, Deloitte's event has been designed to **give you an insight into the opportunities** that are open to you within the professional services industry.

Yes, our selection process is challenging, but experience has shown that **many of the skills developed in service careers are transferable to areas of our business** and the work we do for our clients.

### Want to understand more of what we do at Deloitte?

Come along to an **interactive half day event** at our London campus, which is targeted at service personnel who are currently going through the resettlement process or who have left the forces in the last 12 months.

It's your chance to **meet ex-service personnel now working at Deloitte**, hear about the sorts of jobs they are doing so you can get to grips with what our work really entails and where you might best fit within Professional Services.

Additionally, an important part of the event will be to give you some tips about how best to prepare your CV and deliver your message to potential civilian employers.

**Book your place today!**

**[Click here](#) to register your interest**



# Forthcoming Events 2013/2014

## DECEMBER 2013

M	Tu	We	Th	Fri	Sat	Sun
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

## JANUARY 2014

M	Tu	We	Th	Fri	Sat	Sun
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

## FEBRUARY 2014

M	Tu	We	Th	Fri	Sat	Su
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2

DATE	EVENT and VENUE	BOOKING CONTACT DETAILS
4th December	<b>TROOPS TO TEACHERS INFORMATION PRESENTATION</b> RRC Tidworth	<b>Lol Wilde</b> Tel: 01980 651164 Mil: 94342 3164
5th December	<b>TROOPS TO TEACHERS INFORMATION PRESENTATION</b> RRC Portsmouth	<b>Vicky Page</b> Tel: 023 9272 5605 Mil: 9380 25605
12th December	<b>TROOPS TO TEACHERS INFORMATION PRESENTATION</b> RRC Plymouth	<b>Ian Warner</b> Tel: 01752 553382 Mil: 9375 53382
13th February	<b>SOUTH CENTRAL EMPLOYMENT FAIR</b> Madejski Stadium	<b>Lauren Selby</b> Tel: 0203 162 4410 Mil: 94222 3338
27th February	<b>EDUCATION &amp; TRAINING INDUSTRY AWARENESS EVENT</b> RRC Cottesmore	<b>Alison Clare</b> Tel: 01572 812241 Ext 7126 Mil: 95341 7126

**CHECK OUR WEBSITE FOR FULL LISTINGS OF ALL SCHEDULED EVENTS AND BOOK YOUR PLACE NOW!**

**Are you settling in Worcestershire, Herefordshire or the West Midlands? 143 Brigade invites Service leavers and their spouses/partners to attend a Living and Working in Worcestershire event.**



Thursday 5th December 2013, 1030 - 1500  
New TA Centre, Dancox House, Pheasant Street, Worcester, WR1 2EE

Come along to this event for information and advice from exhibitors including local and regional companies keen to employ ex-Service personnel and local transition stands to support you in areas such as housing, welfare, education, health & finance. Plus, attend presentations from employers, trainers, business start-up providers, recruitment agencies and local councils.

**For further details or to book your place, please contact SO2 Transition Major Nigel Hill, on 01743 262687 or [143X-HQ-G1-Transition-SO2@mod.uk](mailto:143X-HQ-G1-Transition-SO2@mod.uk)**

## Useful CTP Contacts

Remember, we're always at the end of the phone to assist with any booking requests or questions you may have surrounding your resettlement. Here are some numbers to help you make contact easily!



### To book a CTP workshop or briefing...

Call **0203 162 4410** from a civilian line. (This is not a premium rate number and you should only be charged at the normal national rate, dependent on your phone provider.)

Alternatively, if you are calling from a military line, contact the Regional Resettlement Centre (RRC) running the event which is normally the RRC that you are registered with for your resettlement. Contact details can be [found here](#)

### To book a CTP training course...

Contact the **Course Booking & Information Centre** on **02894 456 200** (military **9491 56200**) or email [coursebookings@ctp.org.uk](mailto:coursebookings@ctp.org.uk)

### For RightJob assistance...

If you have forgotten your RightJob password, have been locked out of your account or require support using RightJob, contact the **Central Employment Team** on **0121 236 0058** or email [Rightjobsupport@ctp.org.uk](mailto:Rightjobsupport@ctp.org.uk)

### To book to attend a CTP event such as an employment fair or company presentation...

[Click here](#) to locate the event you would like to attend on the calendar on our website, and follow the instructions to contact the organiser direct.

### For career advice or help with your CV...

If you are registered with the CTP, contact your **Career Consultant** for advice. Alternatively, you can speak with your local **Employment Consultant**; [click here](#) to find an EC in your local area.

### For employment support...

[Click here](#) to check the location map on our website and contact the **Employment Consultant** in your local area and they will be happy to help. Alternatively, contact your **Career Consultant** who can also offer advice.

### For helpful tools to help manage your resettlement...

Login to your **myPlan** account to access tools including a CV Builder, Resettlement Tracker, Career Assessment Activities and more!