

SPRING 2012

# connect



ARMED FORCES RESETTLEMENT

[www.ctp.org.uk](http://www.ctp.org.uk)

## Informing your future

An update on Armed Forces resettlement



career **transition** partnership  
The Ministry of Defence working with Right Management



# FOREWORD

Welcome to the latest edition of 'Connect', the publication from the Career Transition Partnership (CTP), the official provider of resettlement services to those leaving the UK Armed Forces. The CTP is your trusted partner, confidante and advisor in all matters connected to making that sometimes daunting first step back into civilian life and subsequent rewarding career.



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Formed in 1998 to support Service leavers in their transition from the military to civilian life, the CTP is a partnering agreement between Right Management and MOD. The CTP also incorporates two ex-Service charities, the Regular Forces Employment Association (RFEA) and The Officers' Association (OA), and exists to provide advice, guidance, vocational training and support to those leaving the military. To date, the CTP has assisted over 170,000 Service leavers with their transition to civilian life.

Funded by the MOD, the CTP also provides a no cost recruitment solution for organisations and companies seeking to employ Armed Forces leavers. Through collaborative relationships developed across a wide range of sectors, the CTP has now become a key element for many employers in the successful delivery of their workforce strategy. Employing organisations recognise the investment made by the Armed Forces in the high quality training of its military personnel and wish to benefit via the access provided to this highly motivated and skilled pool of talent, i.e. you!

It really is a 'win-win' situation, both for the Service leaver looking for rewarding employment and for any organisation looking to hire adaptable and available individuals.

Whatever the economic environment, industry or geography of the situation, it remains that the most valuable asset of any organisation is its people. This means that the identification, engagement and recruitment of the right individuals is critical to the success of a business. We have always recognised this in the Armed Forces, developing our people throughout their Service careers to become both highly skilled and highly versatile. As a result, it also means that when individuals come to leave, they are highly marketable, especially with the assistance and support of the CTP to help them throughout the resettlement process. In the changing world of work, the one constant is the need to access exceptional talent. The CTP has brought together thousands upon thousands of Service leavers and employers to date, and I am convinced they will do the same for you in the future.

In this issue of Connect, as well as the essential general information you have come to expect, you will find updates on the resettlement support to the redundancy programme and the Talent Retention Scheme, a feature on the highly-successful programme of CTP employment fairs, case studies from both Service leavers and employers, an update on the Troops to Teachers initiative and information about the reservist organisations. Also, take a look at some of the benefits of just a few of the main features and career tools available on the CTP website. In other words, your 'one-stop shop' for career transition information.

I trust you will find it an informative, interesting and helpful read, and urge you to help to ensure that this issue of Connect reaches the widest possible circulation – to all Service personnel, and not just those already resettling.

**Air Vice Marshal The Hon.  
David Murray OBE RAF  
Assistant Chief of the Defence  
Staff (Personnel and Training)**



# HOW RESETTLEMENT CAN WORK FOR YOU

Leaving the Armed Forces can be a challenge, which is why Service personnel receive resettlement support. The Ministry of Defence (MOD), through the Career Transition Partnership (CTP), is committed to supporting Service personnel through this vital stage of their lives.

“The CTP is an excellent set up for those personnel leaving the services. I don’t think we would get the same level of service in a civilian organisation.”

Captain, Army

Whether you are leaving at the end of a long and full career, or are at an earlier stage; through medical discharge, or the redundancy programme, we encourage you to register as soon as you can and find out about the range of support available to you. This is essential in planning for your future and ensuring

you get the most out of the outstanding resettlement provision on offer.

The CTP provides resettlement services for those leaving the Royal Navy, Army, Royal Air Force and Royal Marines. We’re here to provide flexible support from two years before discharge, through to two years after.

“I found the whole process very rewarding and an excellent sounding board for the plans I had already made. The CTP gave me the confidence that I was on the right track and that my planning was both thorough and comprehensive.”

Wing Commander, RAF

From creating a CV through to identifying your transferrable skills and developing interview techniques, to vocational training and researching and applying for jobs, what we offer can help you not only with your first civilian job, but throughout your working life.

To date, we’ve assisted over 170,000 Service leavers with their transition to civilian life and supported thousands of organisations looking to employ ex-Service personnel. **We look forward to helping you too.**



## IN-SERVICE SUPPORT

- > 1st Line support – ERO, URO or REC
- > 2nd Line interview with Service Resettlement Adviser (SRA) – NRIO, IERO or RRA

## TRANSITION

- > Identify transferable skills
- > Develop PRP with Career Consultant
- > Create CV
- > Create online profile
- > Learn interview techniques
- > Research the job market
- > Ongoing support

## TRAINING

- > Identify training needs
- > Research training providers
  - CTP courses at RTC/ RRCs
  - Preferred suppliers
  - External providers
- > Attend courses
- > Training attachments

## EMPLOYMENT

- > Research job opportunities in preferred industry and location
- > Work attachments
- > Employment fairs
- > Advice from employment consultant
- > Regular searches on RightJob
- > Job searching
- > Secure employment

## SUPPORT

- > For Medical Discharges
- > For Early Service leavers
- > Housing & Finance advice
- > Veteran organisations
- > Service charities
- > Employment support for life from the Regular Forces Employment Association (RFEA) and Officers’ Association (OA)



# ARMED FORCES REDUNDANCY PROGRAMME RESETTLEMENT PROVISION

We are committed to providing the appropriate guidance and support to everyone leaving the Armed Forces, assisting all with a successful transition into civilian life and subsequent employment.

“When it comes to your future and your resettlement, we will be there for you so make sure you use us effectively.”

Although over 18,000 Service personnel leave the Armed Forces routinely each year, the current Redundancy Programme, and additional numbers involved, has brought the resettlement system into focus, with keen interest in the support provided to Service leavers. After the first phase

of redundancies, we are happy to report that the resettlement provision given is meeting the needs of all those accessing the service.

Despite the challenges of the current economy, we are pleased to report that all eligible Service leavers, including

redundees, who use the CTP, continue to be well served by a system that has planned and coped admirably with Tranche 1.

Virtually all redundees to date have used and benefitted from the services of the CTP, and encouraging early figures indicate that they are faring as well as any other Service leaver. Currently, 92% of CTP Service leavers who are seeking employment upon leaving the military find work within 6 months of leaving.

The whole resettlement community has worked tirelessly and closely together to ensure that Tranche 1 has been successful; from extra staff, resources and briefings put in place by the single Services across the world, on land and at sea, through to a wide range of additional capacities planned by the CTP especially to cope with the redundancy ‘surges’. Extra workshops, training courses, associates, and other specialist resources have all been added to ensure that every Service leaver continues to receive the highest levels of attention and care in a timely fashion, whether they are a redee or not.

If you are facing redundancy, as an applicant or non-applicant, Tranche 1, 2, or later, please do ensure that you read all the respective DINs, briefs and paperwork applicable to you, especially your redundancy notification letter if you have received one. You are strongly advised to register for the

## FACTS AND FIGURES

**Out of a total of Tranche 1 Redundees of 2,859, the number of those who took up resettlement with the CTP was 2,719, which is an overall take-up rate of over 95%.**

### Breakdown of take-up by Service:

Army	–	891 (97%)
Navy	–	979 (96%)
RAF	–	849 (92%)

#### Note:

\* CTP take-up by RAF redundees was lower because many of the flying training pipeline junior officers made redundant chose not to register as they were offered special paid leave.

resettlement services provided by the CTP as soon as possible so that you can get booked onto your Career Transition Workshop and other related courses and workshops.

**For more advice, please do not hesitate to contact your Service Resettlement Advisor (NRIO, IERO or RRA as appropriate), and visit the CTP website which contains a wealth of information, career tools and guidance to assist you [www.ctp.org.uk](http://www.ctp.org.uk)**

“Currently, 92% of CTP Service leavers who are seeking employment upon leaving the military find work within 6 months of leaving.”



# EMPLOYMENT EVENTS

In order to give Service leavers as much exposure to potential employers as possible, we organise employment fairs, industry awareness days and company presentations throughout each year and across all regions in the UK and also Germany.



“Make sure you’re well prepared when attending employment fairs: Dress smart, have sufficient CVs on you in addition to business cards and be polite and patient; it’s a long day but can prove beneficial. And remember, first impressions count for a lot when in competition with your peers in the job market.”

Wing Commander, RAF



Our events are a great opportunity to network with potential employers and to find out about different industry sectors. As well as checking out job opportunities, you’ll be able to find out first-hand what qualifications or licences employers are seeking so you can tailor your resettlement plan to your desired role.

Walking in to an employment fair can be daunting; there are lots of stands, and hundreds of other Service leavers waiting to speak to employers. How can you make the best use of your time and find out about all the opportunities which are available?

The first thing to bear in mind is that all the companies in attendance at our employment fairs are there because they are specifically seeking to recruit Service leavers, like you, into their organisation. We have long-established links with hundreds of employers, many of whom will be in attendance at our employment fair because they already recognise the qualities and skills that Service leavers have, and the benefits they bring to their workforce.

## Here is our list of tips for getting the most out of the day:

**Plan ahead:** Do some research ahead of the day; check the list of exhibitors on the CTP website prior to the event and identify which companies interest you, and are seeking someone with your skills.

**Don’t rule opportunities out:** Most companies recruit for a wide range of different jobs and not just industry-related ones. For example; engineering companies still need people to do accounts, human resources, health and safety, logistics or catering.

**Go prepared:** Prior to attending, think about the type of questions you could ask; what types of roles are on offer, where are the jobs located, what are the career prospects, what is the recruitment process, are there specific qualifications or licences required?

**Market yourself:** Whilst we advise that any application made for a specific role is accompanied by a tailored CV for that particular vacancy, employers at our fairs are happy to accept CVs from Service leavers on the day so bring plenty of copies with you. It might also be helpful to take some business cards if you have them as an easy way to leave your contact details with potential employers.

**Look the part:** Remember you are networking with potential employers. Many Service leavers wear formal suits or smart business attire as if they were attending an interview. Remember - first impressions count!

**Visit the events calendar on our website to search for all forthcoming events and download our helpful guide for more advice on getting the most out of attending employment events.**

“Excellent day, well organised and facilitated by a team who clearly care about people and their future outside of the Services. Thank you.”

## TYPES OF EVENTS

### Employment Fairs

These events are held in large venues across all regions. The employers who attend represent a wide variety of industries, from global or national organisations, to smaller local companies.

### Industry Awareness Days

Smaller scale events which focus on one industry which is represented by a number of organisations. These events offer a more targeted forum for finding out more about the industry you are interested in and the job opportunities available.

### Company Presentations

These are held at Regional Resettlement Centres or on the company premises and offer an insight into a particular organisation who are seeking to employ Service leavers. The day generally consists of presentations about the company and the opportunities on offer, followed by a question and answer session.





“The military has given you more skills than you realise, especially confidence and the ability to deal with almost any situation, so make sure you sell those qualities to potential employers.”

Sarah Murnane

## RESETTLEMENT SUCCESS

Ex Flight Lieutenant Sarah Murnane left the RAF in December 2011, having served for thirteen years as a Puma helicopter navigator and simulator tactics instructor. Sarah was seeking a change of career and a more manageable family life after the arrival of her daughter, so applied for voluntary redundancy.

As part of her resettlement, Sarah attended a Career Transition Workshop (CTW) at RRC Northolt, and says that it was very helpful in clarifying her ideas about future careers and providing CV checking and advice. Sarah found the one-to-one meeting with her Career Consultant to be most useful, and with an MA in Geography from Jesus College Oxford, plus existing experience in instruction and discipline, she made the decision to move in to teaching.

During a spare half an hour on the CTW, Sarah browsed the internet for teaching jobs, and applied for the vacancy of Geography teacher at Stowe

School (an Independent Boarding School) via an online application form. Sarah was subsequently invited to interview, and having undertaken three interviews plus teaching a 40 minute lesson to an A-level class, was offered the position the following morning. Sarah says, “I was one of four interviewees and as the others were all qualified teachers, thought I didn’t stand a chance, so just enjoyed the day and thought of it as a useful experience!”

Sarah finished work in the RAF three weeks before Christmas, and was in her new role straight after the New Year;

she says that “the upheaval of leaving the RAF, moving house, settling my daughter into a new school and learning how to teach from scratch, all whilst my husband was away in Afghanistan” was a challenge, but is now well settled into the position. The role involves teaching Geography to GCSE and A-level students, along with extra-curricular activities such as CCF and rowing coaching; Sarah says, “now I absolutely love sharing my passion for geography with my students, and am often talked into telling them my ‘war stories’ at the end of a lesson!” Sarah uses her military experience on a daily basis, and says that “discipline, organisation and the ability to plan ahead have been vital for teaching.”

Sarah encourages those leaving the forces to have confidence in their abilities: “the military has given you more skills than you realise, especially confidence and the ability to deal with almost any situation, so make sure you sell those qualities to potential employers.”

# TROOPS TO TEACHERS UPDATE

The Troops to Teachers programme was originally announced in the Education White Paper in November 2010. The MOD is working in partnership with the Department for Education (DfE) to implement and deliver a successful Troops to Teachers programme.

The programme is multifaceted and the main parts are currently in development. As part of the programme, DfE announced the awarding of a contract to SkillForce to recruit 100 ex-Service Military to Mentors (which began in September 2011, visit [www.skillforce.org/work-for-us/military-mentors](http://www.skillforce.org/work-for-us/military-mentors) for details). More recently, in March this

year, DfE announced the provision of 50 Graduate Teacher Programme (GTP) places for graduate Service leavers to commence teacher training in September 2012.

It should be noted that there are no specific ‘bursaries’ or other forms of maintained support funding earmarked for Service leavers for this Troops

to Teachers GTP initiative, but that any of the normal ‘civilian’ routes for financial assistance may be pursued by a Service leaver according to their individual circumstances and routes offered by the training provider.

These ring fenced Troops to Teachers GTP places are for the Academic Year (AY) 2012/13, but it is expected that future AYs are also likely to result in ring fenced Troops to Teachers GTP allocations, should this year’s allocation prove to be successfully recruited.

Service leavers should contact the training providers directly, should they be interested in taking up GTP places.

The Troops to Teachers programme will secure excellent and rewarding second careers for Service leavers and provide DfE with a high quality group of teachers who can progress rapidly into school leadership roles.

**For more information, visit the Teaching Agency website [www.education.gov.uk/get-into-teaching/troops-to-teachers.aspx](http://www.education.gov.uk/get-into-teaching/troops-to-teachers.aspx)**

**Personnel interested in the programme (both serving and retired) are advised to register their interest using the ‘Sign Up with The Teaching Agency’ link shown on the website.**

**The distribution of GTP places and the training providers concerned are shown in the table below:**

Training Provider	Additional Allocation*	Edge Hill University	EM Direct	East Lincolnshire GTP	University of Southampton	University of Sunderland	Canterbury Christ Church University	University of Nottingham	Wolverhampton University	University of Worcester
Region/Subject		NW	EM	EM	SE	NE	SE	EM	WM	WM
Mathematics	17	3	2	2	1	1	2	2	3	1
Physics	12	3	1	0	2	1	0	2	3	0
Chemistry	7	3	0	0	2	1	0	1	0	0
MFL**	5	0	0	0	0	1	1	2	0	1
Primary	9	0	3	3	0	0	3	0	0	0
<b>TOTAL OF PLACEMENTS</b>	<b>50</b>	<b>9</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>6</b>	<b>7</b>	<b>6</b>	<b>2</b>

\* Total additional allocation over and above a training providers’ normal existing GTP allocations.

\*\* Modern Foreign Languages.



# CTP WEBSITE

The CTP website offers a wealth of assistance and career tools to Service leavers at any stage of their resettlement. Even those who left more than a few years ago will find much of interest, plus extensive guides freely available on the site to assist not only with career advice, but also topics such as finance, housing, pensions and many more.

For those registered with the CTP, the site includes a number of brilliant features which will help you to achieve great success through your resettlement with the Career Transition Partnership. These are an excellent addition to the courses, workshops and briefings we deliver and make us the one stop shop for all of your resettlement needs.

## WEBSITE FEATURES

### Resettlement Guides

These guides offer a wealth of practical information on the wider aspects of resettlement such as housing, finance, health and education, along with a range of career transition topics. They include documents to download, articles, external links to useful sources of information and checklists to highlight key action steps.

### Courses & Workshops Searches

Integrated into one easy search area to find a course or workshop which can be saved into a shortlist of favourites in your personal myPlan area.

### Hot Jobs & RightJob

Listings of the latest jobs from our job site, RightJob, which can also be accessed via the CTP website.

### Events Calendar

Search and register for employment fairs and other CTP events taking place in your region throughout the year.

### News

Regularly updated with the latest news about events, courses and recruitment initiatives, along with articles of interest relating to your resettlement or industries you wish to work in.

### Case Studies

Read the success stories of Service leavers who have been through the resettlement process and are now settled into their new civilian roles.

### Navigation

Pods simplify navigation, highlighting key information and signposting to related pages.

**And much more! Visit the CTP website for all your resettlement needs: [www.ctp.org.uk](http://www.ctp.org.uk)**

# myPLAN

myPlan is an interactive resource that provides helpful tools that will help you to manage your resettlement and career transition activities.

Access to myPlan is normally given during attendance at a Career Transition Workshop (CTW) where you will activate your account and set up your password. This will give you access to your own personalised area which will be customised to you as you complete your resettlement journey:

### Personal Resettlement Plan

Define and log your resettlement objectives, update your training activities and action plan. This online format facilitates easy updates and review with your Career Consultant.

### Career Assessment Activities

This online learning area includes five self-paced activities which focus on uncovering your career objectives, values, recognising past achievements and understanding how interests and skills combine to create your key strengths.

[myPlan](#) and [rightJob](#) For Service leavers

[Login](#)
[Forgotten password?](#)

### CV Builder

Includes guidance, templates and examples to assist you with creating a CV that is tailored to the vacancy you are applying for, in 4 easy steps.

### Resettlement Tracker

Charts your progress on the major milestones of your resettlement to help keep you on track.

### Shortlist

View your shortlist of any courses, workshops and briefings you would like to attend.

### Resettlement Checklist

Allows you to bookmark articles of interest on our site and create personalised to-do lists for a range of topics.

## KEEP UP TO DATE WITH THE CTP USING SOCIAL MEDIA

**Don't miss out on the most up to date news on all areas of resettlement including events, courses, jobs and more by following us on Facebook and Twitter:**



'Like' Career Transition Partnership



Follow us @CTPinfo



# THE WORLD OF WORK: A CHANGING LANDSCAPE

One certainty in a Service career is that military personnel will leave and resettle into civilian life. The primary purpose of the Ministry of Defence's resettlement provision is to help eligible personnel leaving the Armed Forces to make a successful transition to civilian employment in a suitable second career, which is appropriate to their skills, knowledge and experience and in accordance with their aspirations.

As the world of work changes, planning and preparation for the move to civilian life is critical. The economic climate has taken a toll on job vacancies, and when the country emerges from downturn there will be a greater mix of permanent, contract and temporary jobs.

However, even though mainstream job seekers are experiencing the most difficult climate in decades, the settlement rate for those seeking employment on leaving the military is continuously above 90% at six months post-discharge. Surveys carried out by the CTP show that over 77% of Service leavers found the transition to civilian life "much easier, or as expected", with over 72% believing that being in the military was a key factor in successfully securing employment. This is an indication that the skills gained in the Armed Forces continue to be in demand in the civilian job market.

highly competitive marketplace. In the UK an oversupply of low or wrongly skilled resources has created a demand for individuals with the skillset and experience organisations require.

This talent shortage creates difficult to match vacancies. A study by ManpowerGroup asked 2,100 UK employers about the main issues that lead to positions not being filled.

#### The reasons provided are:

- Lack of available applicants (27%)
- Lack of suitable experience (21%)
- Lack of knowledge of business, or industry/formal qualifications (10%)
- Lack of "hard" job skills or technical skills (24%)
- Don't possess the right values or mindset (6%)

- Lack of "soft" skills or interpersonal/communication skills (6%)

\* Source 2011, Manpower Talent Shortage Survey

The effective use of both the time and funding available during resettlement is critical in the preparation for civilian employment. Support this with a focused job search, targeted CVs, well structured application forms, in-depth organisation research and an understanding of the skills and experience you offer. Matching these elements to your desired role is key to any successful transition plan.

**The world of work is changing; make full use of the services of the CTP during your resettlement to ensure that you are ready to meet it.**



\* Source 2011, CTP 12 & 24 month post discharge questionnaire (sample size 8,250 respondents)

A challenge for those leaving the military is to optimise the resettlement support and accompanied funding available to ensure they are viewed as an attractive candidate in this

# TALENT RETENTION SOLUTION

Hundreds of civilian and military staff with engineering or technical skills who are leaving the MOD have registered on the Talent Retention Solution (TRS).

**BIS** | Department for Business  
Innovation & Skills

The UK wide TRS has been set up by the advanced manufacturing and engineering (AME) sector to put skilled people, like you, in touch with growing businesses across the UK. This programme is sponsored by leading companies such as **Nissan, Airbus,**

**Rolls-Royce, Siemens, EDF** and **BAE Systems**, and supported by Government, Trade Unions, Trade Associations and many other organisations in the sector. It provides an online resource that enables you to share your career and job search information directly with prospective employers in a secure and confidential environment.

Individuals who are registered with TRS are able to promote their profile and skills through an "online shop window" directly to companies in the AME sector. Because TRS is focussed in the AME sector, it makes you easier to find by the right employers who are keen to recruit. You will find vacancies from employers on TRS and be able to contact them directly to present your skills and experience without the involvement of any third parties.

If you're looking for your next role in the advanced manufacturing and engineering sector, log-on and register at [www.talentretention.biz](http://www.talentretention.biz) and start your search today.



## FURTHER INFORMATION

For more information and a guide about how to register, visit the CTP website at:  
[www.ctp.org.uk/job-finding/skilled-engineering-opportunities](http://www.ctp.org.uk/job-finding/skilled-engineering-opportunities)



# EMPLOYER CONNECTIONS

The Career Transition Partnership provides the connection for hundreds of employers seeking to employ Service leavers, which results in numerous opportunities and offers of employment for leavers and veterans. The CTP is delighted that the skills and qualities that Service leavers possess are recognised and sought by so many organisations.



Ian Ashman, Assistant Technical Manager for Gardline Geosurvey Limited talks here about why they seek to employ Service leavers through the CTP.

## The Outset

### What are the biggest challenges your organisation faces in terms of recruitment?

"The primary sector for Gardline Geosurvey Limited is in hydrographic surveying for offshore industries, and the biggest challenge is in finding well qualified candidates that are able to do the work and to cope with an offshore lifestyle."

### When did you first start using the Career Transition Partnership (CTP) as part of your recruitment programme?

"We have been using the services of the CTP for around four years, and had been aware of the recruitment solutions on offer for some time. During November 2011, we were seeking candidates to fill the roles of Seagoing

Geophysical Engineers and Seagoing Source Mechanics, and at this point took full advantage of what is on offer from the CTP. After this time our recruitment process with the CTP really stepped up and provided us with a great deal of help."

## The Solution

### How did the CTP work with you in sourcing the right candidates for the roles on offer?

"We have used the full range of solutions on offer from the CTP, including arranging the interviews, supplying the facilities for interviews and providing feedback to the candidates. Our Employment Consultant knows the skill set we are looking for and carefully selects who she puts forward to us. She recently organised 52 interviews for us over a two week period so we know we can rely on her expertise and support."

### Did you attend any CTP events to assist with your recruitment?

"We have been to several Employment Fairs, and the Oil and Gas fair in Aberdeen was exceptionally good, with around twenty Service leavers recruited through this medium."

## The Outcome

### Why does your organisation value Service leavers' skills?

"The main attributes Service leavers bring to our organisation are the training they have received during their military careers and their team orientated approach to work. I recruit engineers from all three forces and the fact that they are used to working away from home also makes them well suited to the positions. Service leavers fit in very well to the organisation."

### How successful has your recruitment programme with the CTP been?

"We have so far employed around 40 people of a very high calibre through the CTP, either through Employment Fairs or using the full range of facilities on offer. Our Employment Consultant has been very flexible, and the whole process has been very helpful in saving the company both time and money."

### What advice would you give other employers when recruiting through the CTP?

"I would advise other employers to build up a good relationship between their allocated Employment Consultant so they understand your recruiting needs for whenever you need to call on them."

# ARMED FORCES RESERVISTS

The thousands of personnel leaving the regular Services each year represent a pool of considerable talent for the Reserve forces as they join ready trained. The Territorial Army (TA) is the largest of all the Reserve forces, the others being the Royal Naval Reserve (RNR), the Royal Marines Reserve (RMR) and the Royal Air Force Volunteer Reserve (RAFVR).

**Royal Navy Reserves**  
**Territorial Army Reserves**  
**Royal Air Force Reserves**  
**Royal Marines Reserves**

There are many benefits to joining the Reserves and being a part of them has great appeal to thousands of Service leavers who wish to keep their affiliation to the Armed Forces and enjoy pushing themselves beyond their everyday life.

## Benefits

- **You get paid! Whether in training or called for active service, you will be rewarded with payment and other claimable benefits.**
- **Keep your hand in with the best parts of military life including developing professional skills, adventure training, keeping fit and socialising.**
- **If deployed for active service, you get the best of both worlds by being able to keep your civilian job whilst getting paid for your Reserve duties.**
- **You keep your rank from the Regular forces on enlistment provided there has not been a break in Service within the period of time defined by the Reserve organisation.**
- **Reserve units are located widely across the United Kingdom.**

Each of the Services has their own reserve force and separate recruitment processes; further details can be found on the website: [www.mod.uk/reserves](http://www.mod.uk/reserves). Also, for the TA, refer to **2012DIN01-018**.



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Don't miss out on the most up to date news on all areas of resettlement including events, courses, jobs and more by following us on Facebook and Twitter:



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# NEXT STEPS

Successful resettlement requires clear aims, good job intelligence, effective networking and a well planned approach to employers; therefore it is vital to take full advantage of the resources and facilities at your disposal.

Depending on what stage of your resettlement you are at, here are the next steps, aimed at helping you to plan well and get the most out of the support and provision available to you.

If you are already registered for resettlement with the CTP, don't forget to follow us on Twitter or Facebook to keep up to date with all the latest news and information!

### STEP ONE FIRST LINE

#### RESETTLEMENT INFORMATION STAFF

(ERO, URO or REC  
DEPENDENT ON SERVICE)

- > Provides initial information
- > Administrative support
- > Normally found within units

### STEP TWO SECOND LINE

#### SERVICE RESETTLEMENT ADVISOR (SRA)

(NRIO, IERO or RRA  
DEPENDENT ON SERVICE)

- > Provides advice and guidance package
- > One-to-one interview
- > Referral to CTP if eligible

### STEP THREE THIRD LINE

#### CAREER TRANSITION PARTNERSHIP

ACCESSIBLE TWO YEARS  
PRIOR TO DISCHARGE AND  
UP TO TWO YEARS AFTER

- > Personal resettlement plan
- > Transition
- > Training
- > Employment

Visit the CTP website for  
all your resettlement needs:  
**[www.ctp.org.uk](http://www.ctp.org.uk)**



# www.ctp.org.uk

If you have any questions or feedback relating to this brochure, we are keen to hear from you so please drop us a line at **resettlementinfo@ctp.org.uk**



career **transition** partnership  
The Ministry of Defence working with Right Management

