

CTP Training & Employment Newsletter

ISSUE 20 • August 2010

career
transition
partnership



The Ministry of Defence
working with
Right Management

Inside this issue



CTP Training Update

Page 2

CTP Employment Update

Page 5



Success Story

Ryan Sammons left the Army early this year and is now teaching challenging young adults working with Skill Force

Page 3

Event Coverage

Read about an upcoming company event with Transocean and two recent CTP Employment Events.

Page 6



Employment

A snapshot of a few of the jobs currently on our job site **RightJob**

Page 4

Forthcoming Events

Listings of career and employment events coming up in the next few months.



Page 7

CTP Training Course Booking & Information Centre

To find out more information about any of our courses, or if you wish to book or pay for a CTP Training Course, please contact our Course Booking & Information Centre (CBIC).

Civilian: 02894 456172/456182 or 456208

Military: 9491 56172/56182 or 56208

If you registered for resettlement before 14 March 2010, you will need to submit a completed MOD Form 363T. You can obtain these through your SRA or download from our website at www.ctp.org.uk Once completed, please fax to:

Civilian: 02894 421638

Military: 9491 31638

If you registered after 15 March 2010, you should apply to attend training courses via JPA.

CTP Training Update

NEW COURSE

The following new course has been added to the CTP training programme:

Air Conditioning & Refrigeration Technology (Level 3)

This 10 day modular course provides Service leavers with the necessary skills and certification to gain employment in the air conditioning, refrigeration and associated building services industry.

The course is run at Waterlooville near Portsmouth, the first one starts on 4 October.

For more information: gtyrrell@ctp.org.uk



COURSE OF THE MONTH

Certificate in Design, Erection and Verification of Electrical Installations (Level 3)



This course builds on the knowledge and understanding gained from completing the 17th Edition and Inspection & Testing of Electrical Installations courses. The qualification is recognised by professional bodies IET, JIB and employers.

The course is run at the RTC Aldershot, the first one starts on 6 December. Please note bookings can not be accepted after 22 October as City & Guilds will not accept exam registrations after that date.

For more information: emckinnon@ctp.org.uk

EXTRA COURSE DATES

Due to high demand extra dates have been added to the programme for the following courses:

Combined Quality Internal and Lead Auditor (at RRC Catterick):

20-28 January 2011
9-17 June 2011

Environmental Management Systems (EMS) and ISO14001 (at RRC Plymouth)

8 September 2010
24 November 2010

For more information: ccowley@ctp.org.uk



PRINCE2 (at RRC Northolt)

21-25 February 2011



For more information: kcoombs@ctp.org.uk

Commercial Marketing & Strategy (at RRC Tidworth):

8-12 November 2010

For more information: jnicholls@ctp.org.uk

NEWS

Please note that as a result of the recent budget, the new VAT rate of 20% will apply to all courses booked on or after 4 January 2011.

EXAM SUCCESSES

All 41 Service leavers attending the Level 4 Preparing to Teach in the Lifelong Learning Sector (PTLLS) course at Farnborough College so far this year have successfully completed the course gaining the qualification.

All 29 Service leavers completing the Level 3 CIPD Qualification Certificate in Personal Development so far this year have passed.



Success Story — Ryan Sammons

Ryan left the Army as Lance Corporal in January 2010 after serving 7 years. As a trained Electrician, he ended his service in the Forces to pursue a new career.

Ryan attended his Career Transition Workshop at RRC Herford, Germany and found it very useful.

"It helps to know that there is somebody out there to support you, even after you have left the Forces".

Ryan decided to do a PRINCE 2 course at RRC Herford. His aim was to pursue a career in Project Management but also to add something special to his CV. "Having the qualification makes you stand out" Ryan says from experience now.

"It was a good course and a new thing for me. It is very useful for all kind of job roles. The principles of PRINCE 2 make you see the bigger picture. You realise and appreciate the work on all levels."

Since February 2010 Ryan has worked as a Skill Force Instructor, teaching challenging young adults. He found this job through networking with friends and applied for it online. A civilian work attachment helped Ryan to realise that this job is what he wanted to do and it also gave him the opportunity to demonstrate his abilities.

During the interviews and assessments of the application process, Ryan benefited from his Project Management knowledge again as he was well prepared to look at subjects in a more in depth and contextualised way.

With an Ex-Forces background, Skill Force was very happy to utilise Ryan's skills and he had no problem fitting in. From map reading and rock climbing to organise camping with 100's of kids,



Ryan profits from his time in the Forces. Besides this, he says that the Army has taught him to develop self confidence and the ability to stand up and talk to people.

Ryan has done PTLLS and CTLLS as well as a door supervisor course but he says that he uses his Project Management knowledge all the time in his work. Ryan is sure that the PRINCE 2 qualification has not only helped him to get his current job but it also enables him to succeed and progress within the company as well. "It gives you a different attitude. Now I always see the bigger picture, consider all aspects and have a solution ready before I go to Senior Management to make my case. This has been very successful."

Ryan advises other Service leavers to use their resettlement time wisely as time flies by very quickly.

"Concentrate on exploring different routes and plans, gain the necessary qualifications and do a lot of networking."

"Now that I have got my life as a civilian, there are so many opportunities out there that I want to pursue and I am enjoying it."

For further information about qualifications and careers in Project Management visit www.apm.org.uk

To search for current vacancies at Skill Force or to find out more visit www.skillforce.org

Also speak with your Career Consultant who can help identify training needs you may have in order to get qualified.

PROJECT MANAGEMENT COURSES AVAILABLE THROUGH THE CTP

The CTP offer Prince2 and APMP project management courses and more details, plus costs, dates and locations are on our website and in the Management Dept Course Booklet.

HOT JOBS

Current Vacancies on RightJob

Currently we have 2560 live suitable vacancies available on our job site, **RightJob**. If any of the jobs listed below are of particular interest please use the job ID to search.

Listed below are just a few of the vacancies currently on the **RightJob** site, which can be accessed via the CTP website. There are thousands of other jobs on the site so make sure you login and search for those that fit your criteria and please remember to update your profile on the site so that employers can find you if you match their criteria.

JOB ID	JOB TITLE	JOB LOCATION	SALARY PA	Closing Date
34198668806	Military Adviser to the Royal Command Staff College	Bahrain	£ 90,000	02/01/11
34198669198	Asst. Subsea Engineer Trainee	Aberdeenshire	£ 90,000	30/12/10
34198669033	SO2 Research (Historical)	Wiltshire	£ 65,000	30/12/10
34198668992	Global Operations Manager	London	£ 45,000	20/08/10
34198669126	Head of Skill Force Academy	Nottinghamshire	£ 40,000	01/09/10
34198669409	Engineering Manager	Kent	£45,000	27/08/10
34198669384	Property Re-Investment Administrator	Cambridgeshire	£18,000	06/08/10
34198668785	Procurement Specialist	South Yorkshire	£ 40,000	08/08/10
34198669163	Special Projects Manager (Explosives)	Grampian	£ 40,000	04/10/08
34198669284	Process Training Specialist	Lincolnshire	£35,000	27/08/10
34198669010	Sub-Surface Engineering - Site Supervisor	Cheshire	£ 38,954	03/08/10
34198669474	Domestic live-in couple	Northants	£18,000	30/08/10
34198669419	Sales Manager – Land Surveillance and Fire Control	Buckinghamshire	£50,000	25/08/10
34198668993	Field Service Engineer	USA	£ 32,000	20/08/10
34198668917	Mechanic	Yorkshire	£ 25,000	27/09/10
34198668899	Technical Project Manager	London	£ 25,000	31/08/10
34198669222	Project Engineer	South Yorkshire	£ 25,000	05/08/10
34198668989	Training & Assessment Consultant (Key Skills & Security)	Hampshire	£ 24,000	22/08/10
34198668763	Coastal Surveillance Training Co-Ord	Middle East	£40,000	09/09/10

Employment Update

The CTP remains confident that employers continue to seek to employ Service leavers.

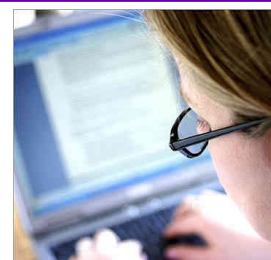


Employer registrations and vacancies received by the CTP have both increased and in the first 7 months of this year, over 5,150 leavers, who were supported through their transition by the CTP, have reported they are now in employment.

See below for a small example of some of the recent placements of Service leavers into jobs that were applied for through our job finding site, RightJob; make sure you login and search if you are currently looking. Remember that the jobs on this site are put there from employers who are seeking YOUR skills and qualities!

HOT TIP

Research indicates there are now on average upwards of 70 applicants for every advertised job. Competition is fierce and the need to be extremely well prepared is paramount.



Please contact your Career Consultant or any one of our 24 Employment Consultants to review your CV, covering letters and application forms prior to applying for any jobs. They can also offer advice on your interview techniques.

Contact and location details can be found on our website www.ctp.org.uk

Successful placements through the CTP

Below is a short sample of recent placements made by the CTP Employment Branches and our job finding site, RightJob.

PREVIOUS RANK	PLACEMENT ROLE	SALARY	INDUSTRY SECTOR
Major	Collective Training Advisors	£ 78,000	MOD and Armed Forces
WO1	Expeditionary Logistic Support (ELS) Consultant – Land	£ 35,000	Aerospace
Corporal	Surveillance Operative	£ 31,000	Security
Private	Estate Couple, Durham	£ 24,999	Domestic Services
Corporal	Female Support Worker	£ 17,000	Health Care, Nursing

RightJob

RightJob is our online job finding service allowing Service leavers registered with the CTP to search and apply for any of the thousands of live vacancies on the jobs database, uploaded by employers specifically seeking leavers of the Armed Forces. Login through our website www.ctp.org.uk

➔ Login to RightJob

Look for this link on our website and search today!

Upcoming Transocean Event



RRC Rosyth are pleased to announce upcoming company presentations with Transocean for the available vacancies of **Assistant Subsea Engineer Trainees** on the **19th and 20th August**.

Positions will be based offshore on a 28 day rotation and involve assisting with the maintenance and repair of all subsea systems and associated surface equipment.

Those interested in this position are asked to check the criteria and apply online before the event as some interviews are also planned to be held on the day — required criteria includes: a minimum HNC qualification in an Engineering discipline.

See **RightJob vacancy reference:**

34198669198 for full details and application process. Please contact RRC Rosyth to book a place tel: 01383 425960 or mil 9335 65960 email: rrcrosoyth@ctp.org.uk

Recent CTP Events

SCOTTISH REGION EMPLOYMENT FAIR

The 2010 Scottish Region Employment Fair took place at the now familiar venue of Dewar's Centre in Perth. This popular event was attended by almost 400 Service leavers and included in excess of 60 employer representatives from a range of sectors.

Companies included Baker Hughes, Fugro Survey and Schlumberger. New companies included Royal Mail, Amazon and Punch Taverns. The presentation and stand of new employer

attendees, Amazon proved one of the most popular of the event. Amazon were interested in meeting leavers to potentially work within Operations for an on-line retailer.

Feedback indicates that both Service leavers and employers found the event a very useful day and confirms that there are still many job opportunities out there suitable for leavers of the Armed Forces.



EMPLOYMENT OPPORTUNITIES DAY

The CTP's team based at RAF Northolt ran an Employment Opportunities Event at the end of June from their new home at the Force Development Centre at RAF Northolt. A number of organisations attended the day, including Carillion, the RAC, QinetiQ (Metrix), HSBC, G4S and MPGS. Carillion commented that:



"The event was well planned and supported, a great new venue. Several attendees felt they had the management experience and could manage a hospital Facility Management contract, and I would agree it is not just an avenue for LE or Quartermasters. I have several very successful Service leavers working for me".

Feedback

Comments and feedback about the content of this newsletter is welcomed and if you have any comments any that you wish to share, please contact Bryan Johnson at bjohnson@ctp.org.uk

Check our website for future events

We run employment fairs and other career awareness events throughout the year. These are greatly beneficial and allow you to network with potential employers and learn more about different industries and career opportunities available within them. Check our events calendar for scheduled dates and how to book.

Forthcoming Events

Check the Events Calendar on our website for all scheduled events

SEPTEMBER 2010

M	Tue	We	Th	Fri	Sat	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2010

M	Tu	We	Th	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER 2010

M	Tu	We	Th	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DATE	EVENT and VENUE	BOOKING CONTACT DETAILS
16 Sept	BUSINESS LINKS PRESENTATION RRC PLYMOUTH	Tel: 01752 553376 Mil: 9375 53376
17 Sept	BECOMING SELF EMPLOYED TAX PRESENTATION RRC PLYMOUTH	Tel: 01752 553376 Mil: 9375 53376
23 Sept	TEACHING AWARENESS PRESENTATION RRC TIDWORTH	Gemma Simpson Tel: 01980 603164 Mil: 94342 3164
28 Sept	MIDLANDS EMPLOYMENT FAIR Newark Showground	Alison Clare 01572 812241 ext 7126 Mil: 95431 7126
1 Oct	TEACHING AWARENESS PRESENTATION RRC NORTHOLT	Tel: 0208 8426065 Mil: 95233 6065
6 Oct	TEACHING AWARENESS PRESENTATION RRC PLYMOUTH	Tel: 01752 553376/93 Mil: 9375 53376/93
14 Oct	TEACHING AWARENESS PRESENTATION RRC HERFORD	Tel: 0049 5221 9953173 Mil: 94882 3173
14 Oct	SELF EMPLOYMENT AWARENESS PRESENTATION RRC TIDWORTH	Gemma Simpson Tel: 01980 603164 Mil: 94342 3164
21 Oct	TEACHING AWARENESS PRESENTATION RRC PORTSMOUTH	Tel: 02392 725605 Mil: 9380 25605
4 Nov	EMPLOYMENT FAIR RRC TIDWORTH	Gemma Simpson Tel: 01980 603164 Mil: 94342 3164