

Scotland Employment Bulletin



career
transition
partnership



The Ministry of Defence
working with
Right Management

August 2011

Welcome to the Employment Bulletin

On behalf of the Career Transition Partnership (CTP), welcome to the Scotland Employment Bulletin. It will provide you with the latest jobs and business news from across the region. It will also highlight the latest vacancies on RightJob.



Here is a selection of some vacancies on [RightJob](#) in the Scotland region.

Please log on to [RightJob](#) to view the full details of any of these jobs. There is a Quick job search box on the home page, which allows you to search for vacancies using the unique Job ID number shown.

Your login details should have already been issued to you, but if you have any difficulties, please contact the Central Employment Team on 0121 236 0058.

| Job Title | Location | Salary from | Closing Date | RightJob ID |
|--------------------------------|---------------------------------------|-------------------------|--------------|-------------|
| Glasgow 2014 Games Vacancies | Glasgow | Various Grades | 01/10/11 | 34198678987 |
| Security Advisor | Glasgow | £19,005 | 17/08/11 | 34198679556 |
| Head of Training | Faslane | £40,000-£45,000 | 30/09/11 | 34198677949 |
| Field H&SW Technician | Glasgow | £25,000 | 19/09/11 | 34198678860 |
| Home Based Inspection Engineer | Aberdeen, Newcastle, Manchester Leeds | £36,000-£40000 | 26/08/11 | 34198679237 |
| Couple – Part time Carer | TAYNUILT | Free Cottage and £8,200 | 15/08/11 | 34198677969 |
| CAT A Trainer | Faslane | £41,000 | 29/09/11 | 34198678545 |
| Tech Author | Helensburgh | £30,000-£35,000 | 22/08/11 | 34198679390 |
| Train Conductor | Fort William | £25,409 | 24/08/11 | 34198680041 |

| | | | | |
|-------------------|-----------------|-----------------|----------|-------------|
| Contract Manager | Edinburgh | £26,000-£57,029 | 22/08/11 | 34198679931 |
| FTRS/OCE and NRPS | Scotland and UK | Various | 21/10/11 | 34198674086 |
| Van Drivers x 2 | Glasgow | £8.10 ph | 09/09/11 | 34198680070 |
| Administrator | Glasgow | £8.10 ph | 09/09/11 | 34198680071 |

Interested in Health and Safety Work?

ACS Physical Risk Control Ltd is a small but very high quality consultancy company. The Head Office is in Glasgow, but work is carried out throughout the U.K

Due to the nature of the work a Royal Navy background, preferably in an engineering role is desirable. A NEBOSH qualification would be useful but, before starting employment, a BOHS Proficiency Certificate P.402 will be required. Sympathetic consideration will be given to candidates currently planning a leaving programme and who would be available on work placement.

Apply with CV and covering letter 34198678860 stating if you are applying for a job or a civilian work placement.

Further information on this and other Health and Safety jobs from employers seeking a military background contact gclark@ctp.org.uk

Inspection Engineers

The company has experience of employing ex-service personnel and are aware of the unique blend of technical and personal qualities they have to offer potential employers. The company covers all of the UK and Scandinavia including Finland and the Baltics with offices located in Hamilton, Aberdeen, Sandefjord Norway, and Helsinki Finland. The current opportunities are for the following locations Aberdeen, Newcastle, Manchester, and Leeds.

Inspection Engineer would be based at home and manage their itineraries as required and instructed by office based coordinators. The position would suit ex Cat B Marine Engineer Submariners or CPO General Service Marine Engineer Artificers. The company is also interested in electrical and instrumentation candidates. (NSI and NDE/Welding qualifications/Electrical experience an advantage). Salary £36,000 - £40,000 per annum (based on a 40 hour week) + overtime + plus car allowance, mileage allowance and benefits. Previous candidates need not reapply.

Apply via Right Job 34198679237 or contact gclark@ctp.org.uk or 07852 287834 for further information if required.

Parcel Force Christmas Casual Engagements

Edinburgh and Glasgow Temporary Staff Required

Christmas comes early for us, and it could for you too! We need extra people from the beginning of October 2011 until Christmas. We have the following temporary positions available across a variety of shifts:

- Collection and Delivery Drivers
- Customer Service Agents
- Warehouse Sorters and Hub Operatives

For all four roles you must be able to lift parcels up to 30kg and must also hold a full manual driving license, with no more than 6 penalty points and should be reliable, conscientious and flexible.

[Click here to apply for this job](#)

Primark Edinburgh Store Opening

Primark Recruitment will start on 1 September and run until 22 September. There will be both Retail Operative and Supervisory jobs advertised. The adverts will be on Primark's website, on the hoardings on site at Princes Street, the Academy at St James. They will also advertise in the Evening News and the Herald and Post on 1st and 8th September.

Caretaker Couple

The couple will maintain the security of the buildings connected with North Inchmichael. The couple would be on a combined salary of minimum £19000 plus the rent free two bedroom cottage (pay own council tax). The property is situated near Errol Perthshire. Contact kwhite@ctp.org.uk for more information. 0131 557 1747 or apply via Right Job 34198679676

Aeronautical Instructor Vacancy

Aeronautical Instructors with Mechanical Airframe and/or Engine background and applications are also invited from those in Avionic trades. Whilst training is conducted at the main premises in Perth, there are regular opportunities to deliver training at our overseas locations in Europe, North Africa and the Middle and Far East. Applications are invited from those with significant experience in their trade specialisation. Instructional experience is desirable, although not essential. Apply via **RightJob ID: 34198679621**

Online recruitment

Some employers now exclusively operate online recruitment. This bulletin will display an A to Z going forward. Companies beginning with D to E feature this month:



[DHL](#) web



[Debenhams](#) web



[Department for Business, Innovation and Skills \(BIS\)](#) web



[Department for Education](#) web



[Department for Energy and Climate Change \(DECC\)](#) web



[Department for Environment, Food and Rural Affairs \(DEFRA\)](#) web



[Department of Health](#) web



[Department for International Development](#) web



[Department of Transport](#) web



[Dixons Group](#) web



[Dunelm Mill](#) web



[DWP](#) web



[Eaga](#) web



[E-on UK](#) web



[Europa Services](#) web



[Farmfoods](#)^{web}

[First Group](#)^{web}

[Foreign and
Commonwealth
Office](#)^{web}

[Four Seasons
Healthcare](#)^{web}



[Fujitsu Services](#)^{web}



[My World of Work](#)

In August Skills Development Scotland (SDS) will be closing down this Careers Scotland website and re-directing customers to our new online web service [My World of Work](#).

My WoW has all the essential careers information held on this website, plus many more new features and tools to help you win that job, make learning choices or develop your career.

FRE - No 263

SKILLFORCE – SCOTLAND is an innovative scheme that uses the world class team building and problem solving skills of former Armed Forces personnel to deliver Core Skills training to young people. Skill Force currently has six teams throughout Scotland. It has announced a national initiative in setting up a bank of casual workers.

For more information on employment with Skill Force see www.skillforce.org

Military to Mentors Executive Summary: Skill Force is an educational charity working with disengaged 14-19 year olds in partnership with schools. Our classroom based instructors already make a positive and permanent change to young peoples' lives and 93% of SkillForce graduates gain a recognised qualification. It is these virtues that SkillForce seeks to harness and, supplemented by appropriate training, deploy into schools in support of the Governments "Military to Mentors" strategy.

We are welcoming applications from ex-services personnel, who have recently left, are about to leave, or have left for some time including those who are wounded, injured or sick.

The Programme: Military to Mentors will be delivered in seven programmes from September 2011 to December 2013

How to Apply: Prospective candidates should send an email to james.moore@skillforce.org including their CV and covering letter explaining why they are interested in a place on the programme.

For more information about the Military to Mentors programme, please contact James Moore, Military to Mentors Project Manager on 07825 216884 or by email; james.moore@skillforce.org

NEXT STEPS – A MOTIVATIONAL AND ASSERTIVENESS WORKSHOP – RRC ROSYTH: Do you have the motivation and confidence to combat the current climate? Do you feel confident when meeting new people? Are you able to handle new situations? Do you feel confident about the move from military to civilian life? If you answered 'No' or hesitated to any of the foregoing questions, book onto the one-day Next Steps course at Rosyth on 12 Sep or 24 Nov – you know it makes sense!

Contact Louise on 01383 425086 or lwatt@ctp.org.uk for more information.

VACANCY – NOV – ELECTRICAL OR MECHANICAL SERVICE ENGINEERS: Must be qualified to HNC level or equivalent. Applicants can be based remotely but must be able to travel internationally at short notice. For further information and to apply online visit novjobs.co.uk, or send your CV to HR Admin Team, NOV, Badentoy Crescent, Badentoy Park, Portlethen, AB12 4YD

VACANCY – HOLYHEAD MARINE SERVICES: Looking for Marine Engineer to carry out tasks associated to preventative maintenance and defect repair of a fleet of small commercial craft based in the Helensburgh area. Apply with your CV to David Millar at david@holyhead.co.uk. Company website is at www.holyheadmarine.co.uk

VACANCIES – MULTI-SKILLED TECHNICIANS – KIRKCALDY: Balfour Beatty is looking for 12 highly skilled technicians with experience of working with High /Low Voltages, Confined Spaces, Medical Gas, water and Mechanical systems. Salary £30,000. Go to www.bbworkplace.com and apply.

VOLUNTEER CAR DRIVERS – LANARK AREA: The Volunteer Car Drivers organisation is looking for drivers in the Lanarkshire area to ferry people to and from hospitals in the area. Limited expenses payable. Contact 01698 355137 for more details.

ROLLS-ROYCE VACANCIES: can be found on www.rolls-royce.com/careers

EMPLOYMENT – LONDON 2012: This web link may be of interest to Service Leavers www.london2012.com/get-involved/jobs/index.php

MARITIME VOLUNTEER SERVICE is a registered charity that specialises in the training and practice of maritime skills. Anyone with an interest in the sea can join the MVS (between ages of 18 and 65). Check out their website at www.mvs.org.uk

SCOTTISH POLICE SERVICES AUTHORITY WEBSITE: See www.spsa.police.uk/recruitment/vacancies for some interesting jobs in support of Scotland's police and criminal justice community.

NUCLEAR ENERGY INDUSTRY - British Energy/EDF Jobs are posted on Right Job

VACANCIES – LUXURY YACHTING INDUSTRY: For further information try www.ypicrew.com

CIVIL SERVICE JOBS - see www.civilianjobs.mod.uk

JOBS IN THE MIDDLE EAST & ELSEWHERE: Try www.gulftalent.com

RFA RECRUITMENT - To find out phone RFA Recruitment on 02392 725923 or 02392 725243 or e-mail rfarecruit@gnet.gov.uk

WORKING AS AN ELECTRICIAN IN SCOTLAND: Any Service leaver considering working as an electrician in Scotland is advised to consult www.sectt.org.uk. Rules governing the issue of a 'grade card' (in England – Part P) are laid out on the web site.

ILA SCOTLAND: If you are on £22,000 or less, or are on benefits, you could get up to £500 towards the cost of learning in Scotland. Two types of account are available: £200 accounts if you are interested in learning something new or brushing up your skills. £500 accounts if you are studying a part-time HNC, HND or a Degree course. For further details log onto www.ilascotland.org.uk

LGV TRAINING AT NVQ3 LEVEL: Roberts Training and Industrial Solutions offer LGV training at NVQ Level 3 (C&G 3990). This is important for Service Leavers as this means that the Enhanced Learning Credit can be used for this training. For further details contact Roberts Training at 8 Navigator Court, Westland Way, Preston Farm Business Park, Stockton on Tees, TS18 3TQ, or 01642 606500, or roberts_training@yahoo.co.uk

BE YOUR OWN BOSS Scheme to help Service Leavers and Veterans to set up in business or grow an existing business. For more information visit www.civvystreet.org. If you are resident in Scotland and would like to speak to someone about the scheme, contact Poppyscotland on 0131 550 1568.

HOUSING INITIATIVE – SCOTLAND: LINK currently operates the LIFT Open Market Shared Equity Scheme on behalf of the Scottish Government across 25 council areas in the Scottish Central Belt extending from Argyll & Bute to the Scottish Borders, Angus to Dumfries & Galloway.

The scheme is available to people who may not be able to afford to buy on the open market without financial assistance. The Target Priority Groups are social renters, members of the Armed Forces, veterans who have left the Armed Forces within the past year and widows, widowers and other partners of service personnel killed in action for up to one year after their partner has been killed. For more information about the scheme contact 08451 550019 or look on the website www.linkhousing.org.uk

If you are about to leave the Armed Forces you can apply to live in any available MOD 'Void' property (that is an empty house or flat owned by the MOD which is not needed for another purpose), on a temporary basis whilst looking for a permanent home. This will not jeopardise your place on social housing waiting lists. A property may not be available, but the system will try to assist. Contact the Joint Service Housing Advice Organisation for more details on www.mod.uk/jshao

REMPLOY finds employment for disabled people in major organisations as well as its own manufacturing and service business. For more information on any of the services provided by Remploy look at their website www.remploy.co.uk or e-mail info@remploy.co.uk

Useful Jobsites

<http://www.s1jobs.com/>

<http://www.glasgowregeneration.org.uk/>

<http://www.heraldscotland.com/services/jobs>

<https://www.myjobscotland.gov.uk/councils/councils.asp> - **All local Government Jobs in Scotland**

<http://www.scotcareers.co.uk/>

<http://jobseekers.direct.gov.uk/> - **Job Centre Plus – without visiting the high Street**

www.oilandgas4u.com

www.oilcareers.com



Drop In Information Sessions At Veterans First Point, 5th Floor Charlotte House, 2 South Charlotte Street, Edinburgh, EH2 4AW

Veterans First Point is now running information sessions on a variety of topics every second Thursday, starting from the 28th July 2011. These will take place during our drop in time – between 1pm to 4.30pm. There will be a number of topics covered dealing with a variety of welfare and mental health issues.

These sessions are open to all veterans and their families/partners and you do not need to book beforehand. The starting times vary week to week so please see the time noted next to each session. Our usual drop in facilities will also be available.

If you have any ideas for an information session, please do not hesitate to let us know.

Thursday 11th August 2011 The Works

The Works is a NHS Lothian vocational rehabilitation service for people living in Edinburgh. They support people with mental health conditions to stay in work, return to work or gain work for the first time. Among other things The Works can offer on-the-job support, analysis of your skills and support to find the right job and assistance with CV's, job search, application forms & interviews.

Please come along to find out more about what The Works can offer.
Further information about this session and exact timings will be circulated in due course.

Thursday 25th August 2011 Remploy – Overview of opportunities offered by Remploy

Remploy offer help to people looking for work and give support to overcome complex barriers to finding employment. Remploy will give an overview of the support they can offer and give further

information about employers who are currently recruiting through Remploy within the fields of retail, care, security and hospitality. Remploy will also be providing mock interviews for clients at Veterans First Point on Thursday 1st September.

Thursday 8th September 2011 - 2pm Stress Control

Marie Sutherland, a trainer for various mental health courses, will be offering a session on managing stress. This will be a relaxed session to look at symptoms of stress, contributing factors and what small steps you can take to manage stress. This session will last between 1 hour to 1 ½ hours.

Certificates of attendance will be given for each of the above sessions



Regional Business News

A brief round-up of all the most important stories of regional business information for Scotland

Commonwealth Games 2014

The 20th Commonwealth games are being held in Glasgow from 23rd July – 3rd August 2014. The Games will provide thousands of opportunities for getting involved in a once in a lifetime, major international event. This might be as a business contract to supply a support service, employment with the games or indeed the chance to volunteer.

There is currently a small nucleus of employees in the games HQ, but this is expected to expand over the next 3 years, with up to 1000 people employed at the peak just before the games in 2014.

All vacancies will be advertised on the Commonwealth 2014 website, so if you are interested in working for this prestigious project, look at the site regularly. www.glasgow2014.com.

If you want to be sure that you are alerted to all new vacancies on the site you can register for Twitter alerts as every time a new job is posted it will be tweeted to all registered followers. www.twitter.com/glasgow2014

In the run-up to the games in 2014, Glasgow 2014 will also be looking to recruit a substantial number of volunteers; all opportunities will be listed on the website.

If you have never considered volunteering before, this might be the time and opportunity to do so. The experience can be extremely beneficial for people in all sorts of different work and life situations.

Volunteer opportunities won't be available until nearer the time of the games - this is just to alert you well in advance.

Chartered Institute of Personnel and Development (CIPD) New Route to Membership

Service personnel who have HR related experience in the services are often interested in moving to a Human Resource Management role when they move to civilian life. However, they find that to enter HR work at a professional or managerial level, membership of the CIPD is almost always required. CIPD membership is often used as a sifting mechanism by recruiters, so that while CIPD membership will not guarantee a job, lack of it is likely to mean that a candidate is not shortlisted for interview.

The CIPD have recently introduced a new assessment of experience route to membership. Detail of this can be found on the CIPD website <http://www.cipd.co.uk/experience-assessment>

The West of Scotland CIPD branch together with the Officers Association Scotland are organising an information evening on this topic. The CIPD will be providing a speaker from their assessment team to explain the assessment process. This event is open to all service leaver ranks. As this route to membership is only available to applicants who have worked in an HR related role within 2 years of making their application to the CIPD, attendance is likely to be of most interest to service personnel who have had an HR related role fairly recently. However the experience can be in any HR related discipline eg. career management, recruitment, selection, training, coaching etc. The Army Education & Resettlement Officer will also be speaking at the event and explaining how Enhanced Learning Credits can be used to help fund the membership assessment.

The seminar will be held on Wednesday 24th August, 6pm – 8pm at the TA Centre, 122 Hotspur Road, Maryhill, Glasgow, G20 8LQ If you would like to attend, please contact Mary-Clare Macfarlane, OA Scotland, mc.macfarlane@oascotland.org.uk Tel:0131 550 1575. This is a free event, but booking is essential.

Royal Navy Redundancy Issues - Helpline

Any Royal Navy personnel who require assistance with Redundancy issues should contact the Fleet Redundancy Cell on 93832 8987(mil) or 02392 628987 (BT)

Networking

Outplacement consultancies say that over 70% of new jobs in corporations are successfully filled via networking so networking should be a key part of all service leavers' job search activities.

Many ex-services personnel feel uncomfortable about networking but it is not about asking for huge favours, it is simply about meeting people and asking for time, information or advice. Remember that people generally like to help. They know that one day they may be in the same situation and people are also often flattered to be asked for advice.

Networking is not about asking contacts for a job and it is unlikely that a contact you approach will have a job available and waiting for you. However, they may be able to provide you with further contacts and they can keep an eye open for any job opportunities for you.

The Liquid List and The Network Edinburgh have started a joint ex-military networking group, which meets monthly in the Royal Scots Club, 30 Abercromby Place, Edinburgh, EH3 6QE from 6.30pm - 8.30pm.

Please confirm next meeting date with OA Scotland. Tel 0131 550 1575

There is no need to book in advance; just turn up from 6.30pm onwards. The group has an 'open house' policy for its networking meetings, as such there is no need to register and no requirement to be on an attendance list though it is in your interest to be recorded as having attended.

Entrance is free and will allow you to network for either business to business (B2B) or job-seeking purposes

Dress is Business smart – no Jeans or T Shirts. Come along with an open mind and some business cards.

Northern Networking Group in Inverness

14 September 2011 Ramada Jarvis Hotel, Church Street, Inverness. 6.30pm – 8.30pm

The Northern Network Group is a new networking group which has its roots in an informal group of ex-military Officers who started their second careers in the Inverness area and met to share business

ideas and information about job opportunities. Supported by Officers Association Scotland, they are now opening up their network to all current and ex-military personnel in the Inverness area. Networking is a skill which can always be improved upon and refined according to the group and audience, whether it be for a Service Leaver, a recent graduate and just as importantly, if not more so, as a new comer to an environment. Networking is an efficient and easy manner in which to expand one's own contacts, knowledge and appreciation of other industries and opportunities.

There will be three key focuses to Northern Networking Group:

1. To assist any Service Leaver during or after resettlement.
2. To assist any member of the NNG who is looking for advice or guidance about their career opportunities.
3. Establish a functional network for the benefit of all members in and beyond Inverness both from the professional and commercial point of view.

If you are interested or simply curious, feel free to call or email Mary-Clare Macfarlane, Head of Employment Services at the Officers Association Scotland. Tel 0131 550 1575 email: mc.macfarlane@oascotland.org.uk



Tall Ships Youth Trust Opportunity – Sail for Heroes

Seven night voyage in September (14th - 21st Sept) starting and finishing in Portsmouth on the Challengers 72. The voyages will allow serving **or** ex-serving service men and women (living in Scotland) who have been injured (Mentally or Physically) during service the opportunity to try sailing and take on new challenges.

Contact Chris Cowell for further information on Sail for Heroes™ voyages. (0)2392 832055
chas.cowell@tallships.org www.tallships.org

I've found a Job as well!

If you have found suitable employment, please send us the details by

[Clicking here](#)






| Rank | Job Title | Town | Salary |
|--------|-----------------------------------|-------------|-------------------|
| Lt Col | Manager | Cumbernauld | £25,000 |
| WO1 | Facilities Manager | Glasgow | £23427 |
| Cpl | ADR class 2 Driver | Glasgow | £10 per hour |
| SAC | Assistant Subsea Engineer Trainee | Aberdeen | £45,000 - £90,000 |
| CPOWEA | Health and Safety | Glasgow | £25,000 |
| Pte | Security Officer | Edinburgh | £7.25 ph |

This Bulletin has been prepared by the Regular Forces Employment Association's (RFEA) Consultants in Scotland who deliver the CTP's Employment service in the region. If you need any further advice or assistance please contact us direct.

Contact Us

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| Employment Consultant Edinburgh – Keith White | Tel: 0131 557 1747 Mob: 07852 287 839 Email: kwhite@ctp.org.uk |
| Employment Consultant Glasgow – George Clark | Tel: 0141 427 6861 Mob: 0785 2287834 Email: gclark@ctp.org.uk |
| Employment Consultant Kinloss – Annette Berry | Tel: 01309 692 390 Mob: 0785 2287832 Email: aberry@ctp.org.uk |
| Employment Consultant Officers Association Scotland Mary-Clare MacFarlane | Tel: 0131 550 1575 Mob: 07894 484 498 Email: mmacfarlane@ctp.org.uk |
| Training Advice and Guidance Scotland – Romana Grant | Tel: 01383 425085 e-mail rgrant@ctp.org.uk |
| RRC Rosyth | Tel: 01383 425086 e-mail rrcrosyth@ctp.org.uk |
| RightJob Helpdesk | Tel: 0121 236 0058 |

Useful Website Links

| | |
|---|---|
|  | <u>RightJob</u> Our on-line job finding service |
|  | <u>Career Transition Partnership</u> The official provider of resettlement and employment support to leavers of the UK Armed Forces |
|  | <u>Regular Forces Employment Association</u> Through-life job finding help for Veterans |
|  | <u>Officers' Association</u> |
|  | <u>Officers' Association Scotland</u> |



Please Note - We are sending this Bulletin to you because you have registered with the CTP for job finding services.

If you no longer require this service because you have found employment, please send us your job details by [Clicking here](#)

Please Note: We make every effort to ensure that resources and information are accurate and up to date. However, as information is subject to change you are advised to check material facts and dates. Any website links are used to provide further information and are not intended to signify that we endorse such websites and/or their content.